

Report on Ageing of Cash Advances  
 Schedule of Advances to Officers and Employees  
 As of DECEMBER 31, 2015

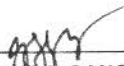
Agency Name: TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE (TAPI)  
 Agency Code: 19020000

Book No:  
 Account Title: Advances to Officers and Employees/SDO  
 Account Code: 1-99-01-040 / 1-99-01-030

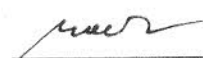
Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local travel									
JENA KRISTIA A. FLORENDO	Northern Luzon Cluster 2015	93142015	9/2/2015	80.00	80.00				Amount was due to difference between actual Cash Advance received and amount liquidated per Liquidation Report No 36. Refunded per OR# 093150 dated 1/05/2016
2. Foreign travel									
NONE									

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>3. Special Activities/Projects</b>									
RODELIA R. PADILLA	Cash Advance to defray expenses for the supplies and materials, printing of tarpaulin, transportation, mailing, tokens for guests and other incidental expenses for the conduct of the three(3) batches of "Information Dissemination on the DOST Intellectual Property and Data Sharing Policies for PCAARRD Stakeholders " at Quezon City, Los Baños and Iloilo City.	796614	12/22/2015	40,000.00	40,000.00				MDS TRUST ACCOUNT PROJECT To be undertaken February 3-17 2016.
<b>3. Advances to Regular Disbursing Officers</b>									
1. Payroll 2. Seminar/Conference Expenses	NONE TO REPORT								
<b>TOTAL:</b>				40,080.00	40,080.00	-	-	-	

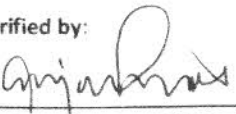
Certified Correct:

  
**FLORENCIA P. PANGILINAN**  
 Head, Accounting Office

Approved by:

  
**EDGAR I. GARCIA**  
 Agency Head

Verified by:

  
**AMOR M. JOVELLANOS**  
 Resident COA Auditor

Date Submitted: \_\_\_\_\_

Note: This Report of Aging of Cash Advances shall be submitted by the Agency directly to COA. COA shall provide the IATF the list of Department/Agencies that are compliant with this condition.

Report on Ageing of Cash Advances  
Schedule of Advances to Officers and Employees  
As of November 15, 2015

Agency Name: TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE (TAPI)  
Agency Code: 19020000

Book No:  
Account Title: Advances to Officers and Employees/SDO  
Account Code: 1-99-01-040 / 1-99-01-030

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
<b>1. Local travel</b>									
Dionisio T. Calaor	Cash Advance re: Official travel to DOST Region II to conduct monitoring of various projects under Venture Financing Program	51322015	5/27/2015	3,580.00			3,580.00		Liquidation Report No. 2015-11-049 for take-up this November Accounting Reports with balance amounting to P 300.00 refunded per OR # 93135
LILIA B. FERRER	Cash Advance for attending the 14th Annual Career Executive Service Conference at Xavier Avenue Cagayan De Oro City	104042015	10/12/2015	2,920.00	2,920.00				Travel date : Nov 26-28, 2015
MECHELLE D. BALBOA	Cash Advance re:ISP School Program in Batanes	104072015	10/13/2015	3,990.00	3,990.00				Liquidation Report No. 2015-11-042 for take-up this November Accounting Reports
ROBERTO R. VERZOSA	Cash Advance re:ISP School Program in Batanes	104072015	10/13/2015	4,160.00	4,160.00				Liquidation Report No. 2015-11-041 for take-up this November Accounting Reports
RICHELLE D. CAHANAP	Cash Advance for the conduct of ISP in Quirino	104322015	10/22/2015	6,520.00	6,520.00				Liquidation Report No. 2015-11-052 for take-up this November Accounting Reports

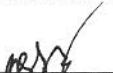
Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
JANETH N. CRUZADA	Cash Advance for the conduct of ISP in Quirino	104322015	10/22/2015	6,520.00	6,520.00				Liquidation Report No. 2015-11-051 for take-up this November Accounting Reports with balance amounting to P 3335 for refund .
MARVIN ERIC O. DELA CRUZ	Cash Advance for the activity "Photo and Video Documentation of MRP Phase II in Batangas	100692015	10/19/2015	13,120.00	13,120.00				Liquidation Report No. 2015-11-045 for take-up this November Accounting Reports
LAWRENCE M. SAN DIEGO	Cash Advance for the activity "Photo and Video Documentation of MRP Phase II in Batangas	100692015	10/19/2015	1,120.00	1,120.00				Liquidation Report No. 2015-11-053 for take-up this November Accounting Reports
MANUEL V. BUCAO	Cash Advance for the activity "Photo and Video Documentation of MRP Phase II in Batangas	100692015	10/19/2015	1,120.00	1,120.00				Liquidation Report No. 2015-11-054 for take-up this November Accounting Reports
<b>2. Foreign travel</b> NONE									
<b>3. Special Activities/Projects</b>									
Gilda S. De Jesus	Cash Advance for 2015 RICE	796299	6/15/2015	20,000.00			20,000.00		On going
Virma E. Dimaguila	Institutional Project for Senior Citizens and persons with disability	813555	9/17/2015	70,000.00		70,000.00			Liquidation Report No. 2015-11-046 for take-up this November Accounting Reports
IRENE A. ISON	Cash Advance for the Honoraria of the Board of Judges of the 2015 RICE in ARMM	813606	9/29/2015	15,000.00		15,000.00			Liquidation Report No. 2015-11-050 for take-up this November Accounting Reports
VIRMA E. DIMAGUILA -SDO	Cash Advance for the payment of cash prizes of the regional winners in the 2015 RICE in CAR	813671	11/13/2015	145,000.00	145,000.00				

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
B. Advances to Regular Disbursing Officers	NONE TO REPORT								
1. Payroll									
2. Seminar/Conference Expense\$									
<b>TOTAL:</b>				<b>289,470.00</b>	<b>184,470.00</b>	<b>85,000.00</b>	<b>20,000.00</b>	<b>-</b>	

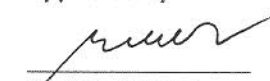
293,050 -

27,580 -

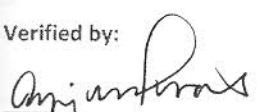
Certified Correct:

  
 FLORENCIA P. PANGILINAN  
 Head, Accounting Office *lv*

Approved by:

  
 EDGAR I. GARCIA  
 Agency Head *A*

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 AMOR M. JOVELLANOS  
 Resident COA Auditor

Date Submitted: 11-23-15

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