

**Report on Ageing of Cash Advances  
Schedule of Advances to Officers and Employees  
As of November 15, 2016**

Agency Name: TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE (TAPI)  
Agency Code: 19020000

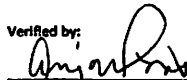
Book No:  
Account Title: Advances to Officers and Employees/SDO  
Account Code: 1-99-01-040 / 1-99-01-030

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No.	Date		Less than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
<b>1. Local travel</b>									
MARISSA A. MELOSANTOS	Traveling Expense re: Seminar/Workshop on Establishment of a Records Center on 22-24 November 2016, Davao City	116522016	11/15/2016	5,300.00	5,300.00				
CAEZAR ANGELITO E. ARCEO	Cash Advance expenses incurred by Caesar Angelito E. Arceo from 22-25 August 2016 during the IP Audit in UP Visayas & University of Antique.	81172016	8/24/2016	3,720.00			3,720.00		Liquidation Report No. 2016-11-0027 for take-up this November Accounting Reports with balance amounting to P 699.00 for refund.
<b>2. Foreign travel</b>									
RHOALYN D. DE LA ROSA	2016 Course on Environmental Engineering Technology for developing Countries in China.	95532016	9/29/2016	133,814.40		133,814.40			Date of Travel : October 9 to November 7 , 2016
EDGAR I. GARCIA	Travel to Switzerland re: 33rd Session of the Standing Committee on Copyright and Related Rights (SCCR) dated 13-16, 2016	820758	11/04/2016	114,531.27	114,531.27				on going
<b>3. Special Activities/Projects</b>									
EMILIE S. CAPELLAN	Cash Advance re: Conduct of the Regional Workshop on Forum Cum Workshop on Entrepreneurship and Financial Management for Inventors " on 15-16 November 2016 at TAPI AVR	820761	11/09/2016	25,000.00	25,000.00				on going
<b>B. Advances to Regular Disbursing Officers</b>									
<b>1. Payroll</b>									
<b>2. Seminar/Conference Expenses</b>									
NONE TO REPORT									
<b>TOTAL:</b>				<b>282,365.67</b>	<b>144,831.27</b>	<b>133,814.40</b>	<b>3,720.00</b>	<b>-</b>	

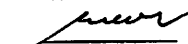
Certified Correct:

  
FLORENCIA P. PANGILINAN  
Head, Accounting Office

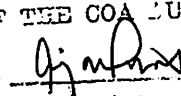
Verified by:

  
AMOR M. JOVELLANOS  
Resident COA Auditor

Approved by:

  
EDGAR I. GARCIA  
Agency Head

Date Submitted: 11/25/16

OFFICE OF THE COA AUDITOR  
Received by   
Date 11-25-16

Note: This Report of Aging of Cash Advances shall be submitted by the Agency directly to COA. COA shall provide the IATF the list of Department/Agencies that are compliant with this condition.