

TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE
Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
1	Janitorial Services	DOST-TAPI	Public Bidding														GAA	876,000.00			Procurement of four (4) janitorial services
2	Security Services	DOST-TAPI	Public Bidding														GAA	980,000.00			Procurement of four (4) Security Guards, public bidding was facilitated by DOST Central Office Bids and Awards Committee
3	Waterproofing of TAPI Gutter	DOST-TAPI	Public Bidding														GAA	1,500,000.00			Waterproofing of TAPI Gutter
4	Exhibit Booth System and Other Requirements for 2016 NSTW	DOST-TAPI	Public Bidding														GAA	1,500,000.00			Supply of exhibit booth system and other requirements for the 2016 National Science and Technology Week (NSTW) Celebration
5	Fabrication of Entrance Arch	DOST-TAPI	Public Bidding														GAA	450,000.00			Fabrication of Entrance Arch for 2016 NSTW will be on a "need to procure" basis
6	Fabrication of Interactive Exhibit and Other Facilities	DOST-TAPI	Public Bidding														GAA	3,000,000.00			Fabrication of Interactive Exhibit and Other Facilities will be on a "need to procure" basis
7	Transport Facilities of DOST Exhibit Materials for the 2016 Regional S & T Cluster Fairs	DOST-TAPI	Public Bidding														GAA	2,200,000.00			Rental of transport facilities of DOST Exhibit Materials for Regional Cluster Science and Technology Fairs to be held at _____
8	Venue for 2016 National Science and Technology Week Celebration	DOST-TAPI	Negotiated Procurement														GAA	8,000,000.00			Venue for the 2016 NSTW
9	Training and Seminar	DOST-TAPI	Negotiated Procurement														GAA	571,000.00			Conduct of trainings and seminar will be based on the Staff Development Plan for the Year 2016
10	Office and ICT Supplies and Materials	DOST-TAPI	Procurement Service/Shopping/ Small Value Procurement														GAA	1,795,000.00			Procurement of supplies and materials will be on a "need to procure" basis
11	Fuel, Oil and Lubricants	DOST-TAPI	Shopping														GAA	235,000.00			Procurement of gasoline, fuel and lubricants will be on a "need to procure" basis
12	Other Supplies and Materials	DOST-TAPI	Shopping/Small Value Procurement														GAA	170,000.00			Procurement of Other Supplies and Materials will be on a "need to procure" basis
13	Information and Communication Technology Equipment	DOST-TAPI	Public Bidding/Shopping														GAA	1,781,500.00			Procurement of ICT Equipment will be on a "need to procure" basis. The budget is inclusive of Data Tracking System Requirements.
14	ICT Software	DOST-TAPI	Shopping/ Small Value Procurement														GAA	374,000.00			Procurement of ICT Software will be on a "need to procure" basis
15	Building and Structures (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	1,250,000.00			Procurement of labor and materials will be on a "need to procure" basis
16	Office Equipment (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	200,000.00			Procurement of labor and materials will be on a "need to procure" basis
17	Information and Communication Technology Equipment (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	250,000.00			Procurement of labor and materials will be on a "need to procure" basis
18	Transportation Equipment (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	300,000.00			Procurement of labor and materials will be on a "need to procure" basis
19	Furniture and Fixtures (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	250,000.00			Procurement of labor and materials will be on a "need to procure" basis

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
20	Other Property, Plant and Equipment (Repair and Maintenance)	DOST-TAPI	Shopping/Small Value Procurement														GAA	200,000.00		Procurement of labor and materials will be on a "need to procure" basis
21	Advertising Services	DOST-TAPI	Shopping														GAA	75,000.00		Procurement of advertising services will be on a "need to procure" basis
22	Printing and Publication	DOST-TAPI	Small Value Procurement/ Shopping														GAA	325,000.00		Procurement of printing and binding will be on a "need to procure" basis
23	Venue for the various trainings to be conducted for CY 2016	DOST-TAPI	Small Value Procurement/ Negotiated Procurement														GAA	600,000.00		Lease of venue for various trainings to be conducted will be on a "need to procure" basis
24	Consultancy Services	DOST-TAPI	Small Value Procurement/ Negotiated Procurement														GAA	810,000.00		Procurement of consultancy services will be on a "need to procure" basis
25	Supply of Water	DOST-TAPI	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA	100,000.00		
26	Supply and Electrical Energy	DOST-TAPI	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA	1,450,000.00		
27	Telephone (landline) Services	DOST-TAPI	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA	374,000.00		
28	Internet Subscription	DOST-TAPI	Direct Contracting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GAA	350,000.00		
TOTAL																		<u>29,966,500.00</u>		

Prepared and Consolidated by:


 MS. MARISSA A. MELOSANTOS
 BAC Secretariat
 Date: Jan. 18, 2016

Concurred by BAC Members:


 MS. TERESITA O. DE VERA
 Vice-Chairman, BAC


 MS. JOSEPHINE Q. REYES
 Member, BAC

Recommending Approval:


 MS. LILIA B. FERRER
 BAC Chairman

Approved by:


 ENGR. EDGAR I. GARCIA
 Director


 ATTY. MARIONVY D. DECENA
 Member, BAC


 MS. MANOLITA AURORA O. JAVATE
 Member, BAC