

OFFICE OF THE COA AUDITOR  
 Received by                       
 Date                     2.2.17                    

**TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE Annual Procurement Plan for FY 2017**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement						Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Bid Evaluation	Notice of Award	Contract Signing		Total	MOOE	CO	
	Janitorial Services	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	900,000.00			Procurement of four (4) janitorial services
	Security Services	DOST-TAPI	Competitive Bidding						GoP	1,250,000.00			Procurement of four (4) Security Guards will be done thru Competitive bidding was facilitated by DOST Central Office Bids and Awards Committee
	Rehabilitation and Refurbishing of TAPI Building	DOST-TAPI	Competitive Bidding						GoP	2,000,000.00			The rehabilitation/refurbishing of TAPI building will include: 1) Purchase and installation of stainless overhead water tank; 2) Rehabilitation of five (5) comfort rooms; 3) Retiling of Mezzanie and 3rd Floor; and 4) Renovation of Business Assistance Center
	Exhibit Booth System and Other Requirements for 2017 NSTW-NCR	DOST-TAPI	Competitive Bidding						GoP	1,600,000.00			Supply of exhibit booth system and other requirements for the 2017 National Science and Technology Week (NSTW) Celebration
	Fabrication of Entrance Arch	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	350,000.00			Fabrication of Entrance Arch for 2017 NSTW will be on a "need to procure" basis
	Transport Facilities of DOST Exhibit Materials for the 2017 Regional S & T Cluster Fairs	DOST-TAPI	Competitive Bidding						GoP	1,700,000.00			Transport facilities of DOST Exhibit Materials for Local and International Cluster Science and Technology Fairs
	National Science and Technology Week Celebration	DOST-TAPI	Negotiated Procurement under Section 53.10						GoP	9,000,000.00			Venue for the 2017 NSTW Exhibits and seminars to be conducted
	Plane Fare for ISTE Project	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	600,000.00			
	Booth Rental/Participation fee for Local and International Exhibitions	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	600,000.00			
	Fabrication of Collapsible Exhibits re: Participation to various exhibitions	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	300,000.00			
	Food for NSTW Meetings (Ingress/Egress etc.)	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	400,000.00			
	Tokens for 2017 NSTW Task Force Members	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	241,000.00			
	Supplies and Materials for ISTE Project	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	350,000.00			Supplies and materials will include office supplies, ICT and other exhibit materials
	Exhibit Booth System and Other Requirements for Technology Transfer Day	DOST-TAPI	Competitive Bidding						GoP-Trust Fund	2,000,000.00			Supply of exhibit booth system Technology Transfer Day Celebration for two (2) areas in Luzon, one (1) Visayas and one (1) NCR. The project funds will come from DOST-GIA.
	Venue for Technology Transfer Day	DOST-TAPI	Competitive Bidding						GoP-Trust Fund	4,500,000.00			Rental of venue for the Technology Transfer Day activities in two (2) of Luzon, one (1) in Visayas and one (1) in NCR. The project funds will come from DOST-GIA.

	Printing of booklets and other materials	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	480,000.00		Printing of booklets and other materials for the Technology Transfer Day activities in two (2) of Luzon, one (1) in Visayas and one (1) in NCR. The project funds will come from DOST-GIA.
	Tokens for Technology Transfer Day	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	200,000.00		Purchase of tokens for the Technology Transfer Day activities in two (2) of Luzon, one (1) in Visayas and one (1) in NCR. The project funds will come from DOST-GIA.
	Stage Decorations	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	80,000.00		Stage decorations for the Technology Transfer Day activities in two (2) of Luzon, one (1) in Visayas and one (1) in NCR. The project funds will come from DOST-GIA.
	Souvenir items for Technology Transfer Day	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	80,000.00		Purchase of souvenir items for the Technology Transfer Day activities in two (2) of Luzon, one (1) in Visayas and one (1) in NCR. The project funds will come from DOST-GIA.
	ICT Equipment for One Expert Project	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	185,000.00		The ICT Equipment will include two (2) units of laptop, one (1) desktop computer, ICT softwares, ICT accessories, USB 16GB, External HDD 2TB. This is a DOST-GIA Funded Project.
	Furniture and Fixtures requirement for IDD-PCAARD Projects	DOST-TAPI	Shopping under Section 52.1 (b)						GoP-Trust Fund	148,000.00		PCAARD-GIA Funded Projects
	Repairs and Maintenance - Buildings and Structures	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP-Trust Fund	400,000.00		Repairs and maintenance activities will include 1.) Installation of Aluminum Frame fixed window with 6mm thick clear glass; 2) Installation of frameless glass door using 12mm thick tempered clear glass complete with accessories and silicon glass sealant; 3) Wall works for Chief SRS Office, Conference, Records area and Supply and Installation of Laminated Wall panels (for records area) and 4) Installation of laminated partition with glass and work top table for 5 cubicles at ITSO. This is a PCAARD-GIA Funded Projects.
	Fuel, Oil and Lubricants	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	362,000.00		Procurement of gasoline, fuel and lubricants will be on a "need to procure" basis
	Office Equipment	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	620,000.00		Procurement of ten (10) Airconditioning units which will be distributed in all Divisions.
	Printing Equipment	DOST-TAPI	Competitive Bidding						GoP	1,750,000.00		Procurement of Tarpaulin Printer
	Motor Vehicles	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	1,000,000.00		Procurement of one (1) unit Pick-up as additional service vehicle for ISTE activities
	Furniture and Fixtures	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	1,000,000.00		Installation of Office partitions and acquisition of new chairs and tables.
	Building and Structures (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	350,000.00		Procurement of labor and materials will be on a "need to procure" basis


	Office Equipment (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	250,000.00			Procurement of labor and materials will be on a "need to procure" basis
	Information and Communication Technology Equipment (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	250,000.00			Procurement of labor and materials will be on a "need to procure" basis
	Motor Vehicles (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	300,000.00			Procurement of labor and materials will be on a "need to procure" basis
	Furniture and Fixtures (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	250,000.00			Procurement of labor and materials will be on a "need to procure" basis. This will include installation of eighteen (18) pcs. window blinds, two (2) units computer table and two (2) Steel Filing Cabinet for IBOD. Also, purchase of vertical fire proof filing cabinet for IDD will be included.
	Other Property, Plant and Equipment (Repair and Maintenance)	DOST-TAPI	Negotiated Procurement under Section 53.9						GoP	100,000.00			Procurement of labor and materials will be on a "need to procure" basis
	Advertising Services	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	560,000.00			Procurement of printing and publication will be on a "need to procure" basis. This will include printing of 2017 NSTW flyers and promotional materials. Also, the printing of IEC materials for Gender and Development Plan Project - P30,000.00
	Printing and Publication	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	430,000.00			Procurement of printing and publication will be on a "need to procure" basis. This will include printing of 2017 NSTW flyers and promotional materials and TAPI 2016 Annual Report - P200,000.00 and TAPI Letter Head.
	Venue and other requirement for the various trainings/seminars/workshops to be conducted for CY 2017	DOST-TAPI	Negotiated Procurement under Section 53.10/Shopping under Section 52.1 (b)						GoP	1,578,000.00			This will include rent of venue, supplies and materials, professional fee for speakers, plane fare and miscellaneous expenses for the various trainings/seminars/workshops and to be attended for CY 2017 .
	Venue and other requirement for the training on FTO under PCAARRD Project	DOST-TAPI	Negotiated Procurement under Section 53.10/Shopping under Section 52.1 (b)						GoP-Trust Fund	243,000.00			This will include rent of venue, supplies and materials, professional fee for speakers and miscellaneous expenses for the FTO-PCAARRD Project
	Venue for TAPI Planning Workshop for CY 2018	DOST-TAPI	Negotiated Procurement under Section 53.10						GoP	150,000.00			
	Consultancy Services	DOST-TAPI	Alternative Method thru Negotiated Procurement						GoP	300,000.00			Procurement of consultancy services will be on a "need to procure" basis
	Registration fees, Food, tokens, professional fees supplies and materials needed in the conduct of various training for CY 2017	DOST-TAPI	Shopping under Section 52.1 (b)						GoP	419,000.00			Various trainings will be facilitated by the Personnel Section per 2017 Staff Development Plan
	2017 TAPI Team Building	DOST-TAPI	Negotiated Procurement under Section 53.10						GoP	395,000.00			Teambuilding expenses will include rental of venue, bus, food and other supplies and materials needed
	2017 ISO Surveillane Audit ISO 9001:2008	DOST-TAPI	Negotiated Procurement under Section 53.10						GoP	100,000.00			

	Toll fees for TAPI Service Vehicles	DOST-TAPI	Direct Contracting under Section 50 c	n/a	n/a	n/a	n/a	n/a	GoP	90,000.00			Paid exclusively to Citra Metro Manila Tollways Corporation.
	Supply of Water	DOST-TAPI	Direct Contracting under Section 50	n/a	n/a	n/a	n/a	n/a	GoP	100,000.00			Water is exclusively provided by Manila Water Company, Inc.
	Supply and Electrical Energy	DOST-TAPI	Direct Contracting under Section 50	n/a	n/a	n/a	n/a	n/a	GoP	1,450,000.00			Electricity is exclusively provided by Meralco
	Telephone (landline) Services	DOST-TAPI	Direct Contracting under Section 50	n/a	n/a	n/a	n/a	n/a	GoP	364,000.00			Telephone services is exclusively provided by PLDT
	Telephone (mobile) Services	DOST-TAPI	Direct Contracting under Section 50	n/a	n/a	n/a	n/a	n/a	GoP	145,000.00			Post-paid plans with Smart and Globe
	Internet Subscription	DOST-TAPI	Shopping under Section 52.1 (b)	n/a	n/a	n/a	n/a	n/a	GoP	600,000.00			
<b>Technology Innovation for Commercialization (TECHNICOM) Program</b>													
	Printing and Publication	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	50,000.00			This will include printing of posters, tarpaulin, backdrop, brochures, pull-up banner, invitation and booklets.
	Food, venue and hotel accommodation for the implementation of the project	DOST-TAPI (TIPD)	Negotiated Procurement under Section 53.10						GoP Trust Fund (DOST-GIA)	480,000.00			
	Other Supplies and Materials	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	50,000.00			
	AirFare	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	310,000.00			
	Communication Expenses	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	119,800.00			Communication Expenses will include purchase of cellcards and mobile subscriptions.
	Registration fees for various trainings for CY 2017	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	150,000.00			
	Photo and Video Services in the implementation of the project	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	505,000.00			This will include video production and editing and website hosting of the on-going and completed projects.
	Professional fee for the Business Plan preparation and trainings to be conducted for CY 2017	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	520,000.00			Business Plan Preparation for Five (5) Technologies
	Repairs and Maintenance - Office Equipment	DOST-TAPI (TIPD)	Shopping under Section 52.1 (b)						GoP Trust Fund (DOST-GIA)	10,000.00			This will include cleaning for lens and body of DSLR camera.
									<b>TOTAL</b>	<b>42,714,800.00</b>			

Prepared and Consolidated by:

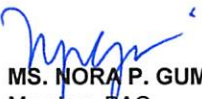
  
**MR. ESTEVE RONNEL H. LOPEZ**  
BAC Secretariat  
Date: \_\_\_\_\_

Concurred by BAC Members:

  
**MS. TERESITA O. DE VERA**  
Vice-Chairman, BAC

  
**MR. JOVITO REY E. GONZALES**  
Member, BAC

  
**MS. JOSEPHINE Q. REYES**  
Member, BAC

  
**MS. NORA P. GUMIA**  
Member, BAC

Recommending Approval:

  
**ATTY. MARION IVY D. DECENA**  
BAC Chairman

  
**MS. LILIA B. FERRER**  
Representative of Property Section

Approved by:

  
**ENGR. EDGAR I. GARCIA**  
Director