



Republic of the Philippines
Department of Science and Technology
TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE

NOV 16 2021

LOCAL TRAVEL ORDER No. 012
Series of 2021

Date
12-Nov-21

Authority to Travel is hereby granted to:

NAME	POSITION	DIVISION/ AGENCY
<u>RIZAL NIÑO L. NOBLE</u>	LEGAL ASSISTANT III	OD-TAPI
Destination/s:	Inclusive Date/s of Travel:	Purpose (s) of the Travel:
Cebu City	23 to 25 November 2021	Attend FOI Summit and FOI Program Director's Awards; Enforcement Activity re: Richie Wagas

Travel Expenses to be incurred:	Appropriation/ Fund to which travel expenses would be charged to:
<input type="checkbox"/> Actual	<input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Project Funds <input type="checkbox"/> Others: (e.g. sponsor/ requesting agency)
<input checked="" type="checkbox"/> Per Diem	
Accommodation	
Meals/ Food	
Incidental expenses	
<input checked="" type="checkbox"/> Transportation	
Official Vehicle	
Public conveyance	
(Airplane, Bus, Taxi)	
<input type="checkbox"/> Others	
Remarks/ Special Instructions	

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 298: Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

RECOMMENDING APPROVAL:

Digitally signed by
Zaragoza
Israel Jacob
Rastrullo
ATTY. ISRAEL JACOB R. ZARAGOZA
ATTY IV

APPROVED BY:

ATTY. MARION IVY D. DECENA
Director