



Republic of the Philippines
Department of Science and Technology
TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE

DEC 28 2021

LOCAL TRAVEL ORDER No. 016
Series of 2021

12/27/2021
Date

Authority to Travel is hereby granted to:

NAME
JOCELYN P. TANGO-AN

POSITION
Senior SRS

DIVISION/ AGENCY
IBOD / TAPI

Destination/s:
Los Banos, Laguna

Inclusive Date/s of Travel:
12/28/2021

Purpose (s) of the Travel:
To hand-carry tokens for WACAS
Judges

**Travel Expenses to
be incurred:**

Appropriation/ Fund to which travel expenses would be charged to:
(x) General Fund () Project Funds () Others: (e.g. sponsor/
requesting agency)

() Actual

() Per Diem

Accommodation

Meals/ Food

Incidental expenses

() Transportation

Official Vehicle

Public conveyance

(Airplane, Bus, Taxi)

() Others

Remarks/ Special Instructions

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 298: Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

☒ Approved

ROMEO M. JAVATE

OIC, Office of the Director