

DEC 01 2023



Republic of the Philippines
Department of Science and Technology
TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE

LOCAL TRAVEL ORDER No. 147
Series of 2023

Dec 1, 2023

Authority to Travel is hereby granted to:

NAME	POSITION	DIVISION/ AGENCY
FLORISA MAE M. ILAGAN	SENIOR SRS	DOST-TAPI TIPD
ELAIZA G. COSTELO	SRS II	DOST-TAPI TIPD

Destination/s:	Inclusive Date/s of Travel:	Purpose (s) of the Travel:
Cavite	December 5, 2023	Participation to Training Workshop for the Pitching/Exhibit of Make- roscope

Travel Expenses to
be incurred:


(x) General Fund () Project Funds () Others: (e.g. sponsor/
(TAPI GIA - MAP) requesting agency)

() Actual			
(x) Per Diem	X		
Accommodation			
Meals/ Food			
Incidental expenses			
(x) Transportation			
Official Vehicle	X		
Public conveyance			
(Airplane, Bus, Taxi)			
(x) Others (Representation)	X		

Remarks/ Special Instructions

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 298: Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

RECOMMENDING APPROVAL:


EILLEN S. FERNANDO
Supervising SRS

APPROVED:

ATTY. MARLON IVY B. DECENA
Director