



Republic of the Philippines
Department of Science and Technology
TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE

DEC 14 2023

LOCAL TRAVEL ORDER No. 151
Series of 2023

12-Dec-23

Authority to Travel is hereby granted to:

NAME	POSITION	DIVISION/ AGENCY
MARK NEIL F. TAJAN	PAAI	OD-LU

Destination/s:
Subic Municipal Hall and Matatin Subic
Zambales Brgy. Hall

Inclusive Date/s of Travel:
20-Dec-23

Purpose (s) of the Travel:
inquire the cost of Tax Declaration of OCT-
12916 and to look for Real Estate Broker in
relation to Compromise Agreement of TAPI vs.
Subic Realty Corporation (SRC) and
Florentino A. Caja and to search for
whereabouts of delinquent Rosanna B. Chua.

Travel Expenses to
be incurred:

Appropriation/ Fund to which travel expenses would be charged to:
() General Fund () Project Funds () Others: (e.g. sponsor/
requesting agency)

(x) Actual

(x) Per Diem

Accommodation

Meals/ Food

Incidental expenses

(x) Transportation

Official Vehicle

Public conveyance

(Airplane, Bus, Taxi)

() Others

Remarks/ Special Instructions

A report of your travel must be submitted to the Agency Head/ Supervising Official within 7 days from completion of travel. Liquidation of cash advance should be in accordance with Executive Order No. 298: Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel.

RECOMMENDING APPROVAL:

ATTY. ISRAEL JACOB R. ZARAGOZA
Head, Legal Unit

APPROVED BY:

ATTY. MARION IVY B. DECENA
TAPI DIRECTOR