

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-nhilceos.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline <https://shorturl.at/hot58> (Please copy the link and paste in your browser)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-phileps.gov.ph, or visit the PS-DBM website (www.ps-phileps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office:	TECHNOLOGY APPLICATION AND PROMOTION INSTITUTE	Agency Code/UACS:	Q026	Contact Person:	MARICRES D. SABADO
Region:	National Capital Region	Organization Type:	National Government Agency (NGA)	Position:	Administrative Officer V
Address:	DOST Compound, General Santos Avenue, Bicutan, Taguig City			E-mail:	procurement@lap.dost.gov.ph
				Telephone/Mobile Nos:	8837-2071 loc 2156/8838-1115

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	10191509	Multi insect killer Spray (odorless, 500ml)	pcs	4	4	4	12	4,800.00	4	4	4	12	4,800.00	4	4	4	12	4,800.00	4	4	4	12	4,800.00	48	400.00	19,200.00
2	14110000	Copy Paper A3, 70 gsm	reams				0	0.00			1	1	420.00				0	0.00				0	0.00	1	420.00	420.00
3	14110000	Copy Paper, A4 100 gsm	reams	4			4	0.00			4	4	0.00				0	0.00				0	0.00	8	0.00	0.00
4	14110000	copy paper short	ream	4			4	740.00				0	0.00				0	0.00				0	0.00	4	185.00	740.00
5	14110000	Paper Copy, A4, 100gsm	ream	1			1	450.00				0	0.00				0	0.00				0	0.00	1	450.00	450.00
6	14110000	Colored Paper (Lilac)	ream		5		5	1,000.00				0	0.00				0	0.00				0	0.00	5	200.00	1,000.00
7	14110000	Paper, Copy A4, 100gsm	ream			10	10	3,000.00			14	14	4,200.00				0	0.00				0	0.00	24	300.00	7,200.00
8	14110000	High Quality Copy Paper A4 100 gsm	ream				0	0.00	5			5	2,050.00		5		5	2,050.00				0	0.00	10	410.00	4,100.00
9	14110000	Special Paper (Certificate)	packs				0	0.00	5			5	325.00			10	10	650.00				0	0.00	15	65.00	975.00
10	14110000	A4 Copy Paper 100 gsm	ream			2	2	800.00			2	2	800.00			2	2	800.00			2	2	800.00	8	400.00	3,200.00
11	14111503	Parchment Paper (8.5"x13")	pc		6	15	21	630.00				0	0.00				0	0.00				0	0.00	21	30.00	630.00
12	14111514	Notebook	pc	8			8	400.00				0	0.00	8			8	400.00				0	0.00	16	50.00	800.00
13	14111514	NOTEBOOK	piece				0	0.00			5	5	200.00				0	0.00				0	0.00	5	40.00	200.00
14	14111514	Notebook	pcs		40		40	3,600.00				0	0.00				0	0.00				0	0.00	40	90.00	3,600.00
15	14111514	Customized notebook P1/Pixel Yarn (80 leaves)	pcs		72		72	3,600.00				0	0.00				0	0.00				0	0.00	72	50.00	3,600.00
16	14111530	Sticker Paper, A4, matte	pack	5			5	500.00		5		5	500.00				0	0.00				0	0.00	10	100.00	1,000.00
17	14111530	Sticker Paper, A4	packs	10			10	3,000.00				0	0.00	5			5	1,500.00				0	0.00	15	300.00	4,500.00
18	14111530	STICKER, Ritama Gloss, Sticker, 48" x 50mtrs, 100 microns	pcs		1		1	9,000.00				0	0.00				0	0.00	1			1	9,000.00	2	9,000.00	18,000.00
19	14111530	Sticker paper matte	pack			2	2	400.00			2	2	400.00			2	2	400.00			2	2	400.00	8	200.00	1,600.00
20	14111531	Notarial Book	pcs	3			3	3,600.00				0	0.00	3			3	3,600.00				0	0.00	6	1,200.00	7,200.00
21	14111704	JUMBO ROLL TISSUE (16 ROLLS PER BOX) SPECIFICATIONS: 2PLY 32 GSM 2,000 SHEETS WATER SOLUBLE AND FLUSHABLE	box	3			3	3,600.00	3			3	3,600.00	3			3	3,600.00	3			3	3,600.00	12	1,200.00	14,400.00
22	14111804	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184), Latest edition	pcs	5			5	4,800.00				0	0.00				0	0.00				0	0.00	5	960.00	4,800.00
23	14111805	MICR Encoded Checkbook/s	pc.				0	0.00				0	0.00	2			2	1,700.00				0	0.00	2	850.00	1,700.00
24	14111828	TAPI LETTERHEAD, A4	reams		1		1	1,400.00				0	0.00		1		1	1,400.00				0	0.00	2	1,400.00	2,800.00
25	14111828	TAPI LETTERHEAD, A4	reams	3			3	4,200.00				0	0.00				0	0.00				0	0.00	3	1,400.00	4,200.00
26	14111828	LETTERHEAD, TAPI A4 size	ream				0	0.00			5	5	4,000.00				0	0.00				0	0.00	5	800.00	4,000.00
27	14121500	Paper, Vellum Board White A4 220 gcm 10 sheets	pack	25			25	825.00				0	0.00				0	0.00				0	0.00	25	33.00	825.00
28	14121500	Paper, Vellum Board Green A4 220 gcm 10 sheets	pack	10			10	330.00				0	0.00				0	0.00				0	0.00	10	33.00	330.00
29	14121500	Paperboard, A4, White, 200 Gsm	pack		20		20	2,000.00				0	0.00				0	0.00				0	0.00	20	100.00	2,000.00
30	14121500	A3 Paper- For LINAW	ream	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
31	14121500	Board Paper A4	packs	4			4	1,200.00				0	0.00				0	0.00				0	0.00	4	300.00	1,200.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
32	14121500	Board Paper, A4 Size 150 GSM (10 Sheets per pack)	reams	1			1	400.00				0	0.00	1			1	400.00				0	0.00	2	400.00	800.00
33	14121500	Board Paper, legal Size 150 GSM (10 Sheets per pack)	reams	1			1	400.00				0	0.00	1			1	400.00				0	0.00	2	400.00	800.00
34	14121812	Photopaper, A4, matte	pack	5			5	500.00		5		5	500.00				0	0.00				0	0.00	10	100.00	1,000.00
35	14121812	Photopaper A4, Matte, Lightweight, 120gsm	pack	1			1	200.00				0	0.00				0	0.00				0	0.00	1	200.00	200.00
36	14121812	Photo Paper, A4	ream	5			5	1,000.00				0	0.00	5			5	1,000.00				0	0.00	10	200.00	2,000.00
37	14121812	Photo Paper, A4 Size (20 Sheets per pack)	packs	5			5	1,425.00				0	0.00	5			5	1,425.00				0	0.00	10	285.00	2,850.00
38	14121812	Photo Paper A4	packs		3		3	855.00				0	0.00	2			2	570.00				0	0.00	5	285.00	1,425.00
39	24120000	Bubble Wrap, 100 Meters per roll	rolls	1			1	1,800.00				0	0.00	2			2	3,600.00				0	0.00	3	1,800.00	5,400.00
40	24141506	TARPAULIN, 62" x 164", 340 gsm	pcs		1		1	3,000.00			1	1	3,000.00				0	0.00	1			1	3,000.00	3	3,000.00	9,000.00
41	25172504	Vehicle Tires	pcs			4	4	32,000.00				0	0.00				0	0.00				0	0.00	4	8,000.00	32,000.00
42	25172511	Tire Black (500 ml)	pcs	1		1	2	600.00		1		1	300.00	1		1	2	600.00		1		1	300.00	6	300.00	1,800.00
43	26111703	Vehicle Battery	units		1		1	7,000.00				0	0.00				0	0.00		1		1	7,000.00	2	7,000.00	14,000.00
44	26111710	9V Battery	pc		6		6	960.00				0	0.00				0	0.00				0	0.00	6	160.00	960.00
45	26111710	Battery , AAA , 4's rechargeable	pack				0	0.00			6	6	900.00				0	0.00				0	0.00	6	150.00	900.00
46	26111710	Battery , AA , 4's rechargeable	set			6	6	7,800.00				0	0.00				0	0.00				0	0.00	6	1,300.00	7,800.00
47	30161800	Closet (Chief Room)3 Doors Wood color Multi-Functional	unit		1		1	6,000.00				0	0.00				0	0.00				0	0.00	1	6,000.00	6,000.00
48	30161800	Wardrobe Clothes Storage Cabinet 1800mm*420mm*900mm cabinet	unit		1		1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
49	31151500	Straw tie	roll		1		1	150.00				0	0.00				0	0.00				0	0.00	1	150.00	150.00
50	31151500	Straw, plastic	roll				0	0.00				0	0.00			2	2	400.00				0	0.00	2	200.00	400.00
51	31151500	Straw Rope	pc	2			2	150.00	2			2	150.00	2			2	150.00	2			2	150.00	8	75.00	600.00
52	31201500	Duct Tape	roll			2	2	400.00				0	0.00				0	0.00	3			3	600.00	5	200.00	1,000.00
53	31201500	Carpet Tape	roll				0	0.00				0	0.00				0	0.00			5	5	2,000.00	5	400.00	2,000.00
54	31201500	Laminated Tape Tze-Z31 (12mm)	pc.			1	1	500.00				0	0.00			1	1	500.00				0	0.00	2	500.00	1,000.00
55	31201500	Scotch Tape, 1 inch	packs	5			5	900.00				0	0.00				0	0.00				0	0.00	5	180.00	900.00
56	31201500	TAPE, CARPET	pcs	5			5	1,500.00			5	5	1,500.00				0	0.00	5			5	1,500.00	15	300.00	4,500.00
57	31201500	TAPE, CAUTION	pcs	2			2	600.00			2	2	600.00				0	0.00	1			1	300.00	5	300.00	1,500.00
58	31201500	CORRECTION TAPE, refillable	piece			5	5	91.30			5	5	91.30				0	0.00				0	0.00	10	18.26	182.60
59	31201500	TAPE, 1 Inch x 25 mm x 66 mm	piece				0	0.00	5			5	225.00				0	0.00				0	0.00	5	45.00	225.00
60	31201505	TAPE, DOUBLE SIDED (tissue type)	pc		3		3	180.00	3			3	180.00				0	0.00				0	0.00	6	60.00	360.00
61	31201505	1/2 1 inch Double Sided foam Tape	pcs	5			5	250.00				0	0.00				0	0.00				0	0.00	5	50.00	250.00
62	31201505	Double sided tape tissue type 1" x 10meters	packs	2			2	200.00				0	0.00				0	0.00				0	0.00	2	100.00	200.00
63	31201505	TAPE, DOUBLE SIDED (tissue type)	pcs		1		1	60.00				0	0.00		1		1	60.00				0	0.00	2	60.00	120.00
64	31201505	TAPE, DOUBLE SIDED (foam type)	pcs		1		1	350.00				0	0.00		1		1	350.00				0	0.00	2	350.00	700.00
65	31201505	TAPE, DOUBLE SIDED (tissue type)	pcs	10			10	600.00			10	10	600.00				0	0.00	3			3	180.00	23	60.00	1,380.00
66	31201505	TAPE, DOUBLE SIDED (foam type)	pcs	10			10	3,500.00			10	10	3,500.00			5	5	1,750.00				0	0.00	25	350.00	8,750.00
67	31201505	TAPE, DOUBLE SIDED (foam type)	piece				0	0.00				0	0.00		5		5	1,750.00				0	0.00	5	350.00	1,750.00
68	31201505	TAPE, DOUBLE SIDED (tissue type)	piece				0	0.00				0	0.00		10		10	600.00				0	0.00	10	60.00	600.00
69	31201600	Elmers Glue, 130g	bottle	1			1	70.00	1			1	70.00	1			1	70.00	1			1	70.00	4	70.00	280.00
70	31211500	PAINT, white	galons	1			1	1,000.00				0	0.00				0	0.00	1			1	1,000.00	2	1,000.00	2,000.00
71	31211500	PAINT, red/blue/black	galons	1			1	1,000.00				0	0.00				0	0.00	1			1	1,000.00	2	1,000.00	2,000.00
72	31211900	PAINT BRUSH	pcs				0	0.00				0	0.00				0	0.00	2			2	160.00	2	80.00	160.00
73	32101601	RAM	pc.			2	2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00
74	32101601	8 GB RAM	pcs				0	0.00			2	2	3,000.00				0	0.00				0	0.00	2	1,500.00	3,000.00

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
75	39101600	LED Bulb	pcs	10			10	1,500.00				0	0.00	10			10	1,500.00				0	0.00	20	150.00	3,000.00	
76	39101600	Light Bulb, LED, 12 W	pc.			3	3	450.00			3	3	450.00			6	6	900.00				0	0.00	12	150.00	1,800.00	
77	39101600	Flourescent Light, LED Tube, 18w	pc.			2	2	1,000.00				0	0.00			2	2	1,000.00				0	0.00	4	500.00	2,000.00	
78	39101605	Single ended 15 watts Fluorecent lamp	pcs	10			10	2,000.00				0	0.00	10			10	2,000.00				0	0.00	20	200.00	4,000.00	
79	39120000	Extension cord/outlet (6-gang)	pc.			5	5	5,000.00				0	0.00				0	0.00				0	0.00	5	1,000.00	5,000.00	
80	39121011	UPS	pc.			2	2	10,000.00				0	0.00				0	0.00				0	0.00	2	5,000.00	10,000.00	
81	40101701	Wall mounted Alrcon Unit (2.5 HP)- Server Rm	unit	1			1	49,950.00				0	0.00				0	0.00				0	0.00	1	49,950.00	49,950.00	
82	42131713	SURGICAL MASK, 3 ply	pcs	85	85	83	253	392.15	83	83	83	249	385.95	83	83	83	249	385.95	83	83	83	249	385.95	1000	1.55	1,550.00	
83	43191508	Wireless Telephone	pc.			2		2	3,000.00				0	0.00				0	0.00				0	0.00	2	1,500.00	3,000.00
84	43191610	Car phone Holder (for waze purposes)	pcs	5			5	1,250.00				0	0.00				0	0.00				0	0.00	5	250.00	1,250.00	
85	43191635	Headset with speaker and noise cancelling	pc.	5			5	15,000.00				0	0.00				0	0.00				0	0.00	5	3,000.00	15,000.00	
86	43191635	Headset	pc			4	4	1,200.00				0	0.00				0	0.00				0	0.00	4	300.00	1,200.00	
87	43191635	HeadSet with noise cancellation	unit	3			3	6,000.00				0	0.00				0	0.00				0	0.00	3	2,000.00	6,000.00	
88	43201401	Video Graphics Card	pc			2		2	27,000.00				0	0.00				0	0.00				0	0.00	2	13,500.00	27,000.00
89	43201827	EXTERNAL HARD DRIVE, 4TB, 2.5"HDD, USB 3.0, 1 unit in individual box	pc			4		4	25,000.00				0	0.00				0	0.00				0	0.00	4	6,250.00	25,000.00
90	43201827	Hard Drive (2TB)	pcs					0	0.00		5		5	30,000.00				0	0.00				0	0.00	5	6,000.00	30,000.00
91	43201830	SSD 480GB	pc				5	5	12,000.00				0	0.00			5	5	12,000.00				0	0.00	10	2,400.00	24,000.00
92	43201830	Solid State Drive (SSD) 2.5', 1TB	unit			1		1	4,200.00				0	0.00				0	0.00				0	0.00	1	4,200.00	4,200.00
93	43201830	SSD	pc.			2		2	14,000.00				0	0.00				0	0.00				0	0.00	2	7,000.00	14,000.00
94	43201830	Portable SSD V2 USB-C, USB 3.2 External Solid State Drive	pcs					0	0.00			2	2	18,000.00				0	0.00				0	0.00	2	9,000.00	18,000.00
95	43201830	SSD 1TB NVME M.2 OCIE 3.0 Solid State Drive	pc			1		1	6,000.00				0	0.00				0	0.00				0	0.00	1	6,000.00	6,000.00
96	43202000	USB	Pc.	2				2	500.00				0	0.00				0	0.00				0	0.00	2	250.00	500.00
97	43202000	USB, 64GB	pc					0	0.00				0	0.00	4			4	4,000.00				0	0.00	4	1,000.00	4,000.00
98	43202000	SDCARD 256GB 180 MB/s Class 10 UHS-I V30 U3	pcs					0	0.00			1	1	5,000.00				0	0.00				0	0.00	1	5,000.00	5,000.00
99	43202000	SD card (128 GB)	pcs					0	0.00				0	0.00	4			4	3,600.00				0	0.00	4	900.00	3,600.00
100	43211503	Laptop	pc.	2			2	90,000.00				0	0.00				0	0.00				0	0.00	2	45,000.00	90,000.00	
101	43211607	Computer Speakers	unit	2			2	1,600.00				0	0.00				0	0.00				0	0.00	2	800.00	1,600.00	
102	43211609	USB - C Multifunction Adapter	pcs					0	0.00			1	1	2,000.00				0	0.00				0	0.00	1	2,000.00	2,000.00
103	43211708	Mouse for PC	pc	1				1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
104	43211708	Mouse	pc			10		10	1,800.00				0	0.00				0	0.00				0	0.00	10	180.00	1,800.00
105	43211708	Mouse, USB type	pc.			10		10	2,500.00				0	0.00				0	0.00				0	0.00	10	250.00	2,500.00
106	43211708	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	pc				4	4	599.04				0	0.00				0	0.00				0	0.00	4	149.76	599.04
107	43211708	Mouse, Optical	piece			2		2	300.00				0	0.00				0	0.00				0	0.00	2	150.00	300.00
108	43211711	High Speed Scanner	unit			1		1	25,000.00				0	0.00				0	0.00				0	0.00	1	25,000.00	25,000.00
109	43211711	Portable Scanner	pc.			2		2	30,000.00				0	0.00				0	0.00				0	0.00	2	15,000.00	30,000.00
110	43212100	Printer HP	pc			3		3	15,000.00				0	0.00				0	0.00				0	0.00	3	5,000.00	15,000.00
111	43222626	CAT5e Cable 1 Box	box	1				1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
112	43222626	XLR female to mini jack cable	pcs					0	0.00				0	0.00	2			2	1,500.00				0	0.00	2	750.00	1,500.00
113	43231513	Microsoft 365 Software	pc			1		1	4,000.00				0	0.00				0	0.00				0	0.00	1	4,000.00	4,000.00
114	43232102	Creative Softwares (Video, Photo, Graphics, etc.)	pack					0	0.00				0	0.00			1	1	120,000.00				0	0.00	1	120,000.00	120,000.00
115	44101509	Fax Machine	pc.			1		1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
116	44101809	WS-1410T Solar and Battery - 14 Digits Desktop Calculator	pc.	1				1	1,500.00				0	0.00				0	0.00				0	0.00	1	1,500.00	1,500.00
117	44103103	Brother DCP-L2540DW Toner (TN2380A), black	pcs	2				2	3,600.00			1	1	1,800.00				0	0.00				0	0.00	3	1,800.00	5,400.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
118	44103103	HP Toner 350A Black-MFP	cart	2			2	5,148.00				0	0.00	2			2	5,148.00				0	0.00	4	2,574.00	10,296.00	
119	44103103	HPToner 351A cyan	cart	2			2	5,304.00				0	0.00	2			2	5,304.00				0	0.00	4	2,652.00	10,608.00	
120	44103103	HPToner 352A magenta	cart	2			2	5,304.00				0	0.00	2			2	5,304.00				0	0.00	4	2,652.00	10,608.00	
121	44103103	HPToner 353 yellow	cart	2			2	5,304.00				0	0.00	2			2	5,304.00				0	0.00	4	2,652.00	10,608.00	
122	44103103	Toner 2380A -Brother	cart	2			2	6,390.00				0	0.00			1	1	3,195.00				0	0.00	3	3,195.00	9,585.00	
123	44103103	Brother DCP-L2540DW Toner (TN2380A), black	cart	4			4	9,200.00			2	2	4,600.00				0	0.00				0	0.00	6	2,300.00	13,800.00	
124	44103103	Toner, 2380A	pc	1			1	2,500.00				0	0.00	1			1	2,500.00				0	0.00	2	2,500.00	5,000.00	
125	44103103	CF283X Toner Cartridge	Piece			2	2	4,000.00			2	2	4,000.00				3	3	6,000.00				0	0.00	7	2,000.00	14,000.00
126	44103103	Brother DCP-L2540DW Toner (Black)	pcs			3	3	6,900.00			3	3	6,900.00				3	3	6,900.00				0	0.00	9	2,300.00	20,700.00
127	44103103	Canon LBP Toner Cartridge, CE285A, Black	pcs.	8			8	16,000.00				0	0.00				0	0.00				0	0.00	8	2,000.00	16,000.00	
128	44103105	INK CART, HP 932-BLACK XL	Boxes	2			2	4,100.00		1		1	2,050.00				0	0.00				0	0.00	3	2,050.00	6,150.00	
129	44103105	INK CART, HP 933-Magenta	Boxes	1			1	850.00				0	0.00				0	0.00				0	0.00	1	850.00	850.00	
130	44103105	INK CART, HP 933 Cyan	Boxes	1			1	850.00				0	0.00				0	0.00				0	0.00	1	850.00	850.00	
131	44103105	INK CART, HP 933 Yellow	Boxes	1			1	850.00				0	0.00				0	0.00				0	0.00	1	850.00	850.00	
132	44103105	Brother TN2380A	Boxes	2			2	4,600.00			1	1	2,300.00				0	0.00				0	0.00	3	2,300.00	6,900.00	
133	44103105	Brother J2330DW Black	pc	4			4	3,200.00		4		4	3,200.00				0	0.00				0	0.00	8	800.00	6,400.00	
134	44103105	Brother J2330DW Cyan	pc	6			6	4,800.00				0	0.00				0	0.00				0	0.00	6	800.00	4,800.00	
135	44103105	Brother J2330DW Yellow	pc	6			6	4,800.00				0	0.00				0	0.00				0	0.00	6	800.00	4,800.00	
136	44103105	Brother J2330DW Magenta	pc	6			6	4,800.00				0	0.00				0	0.00				0	0.00	6	800.00	4,800.00	
137	44103105	Epson 003 Ink, black	pcs	1			1	300.00	1			1	300.00	1			1	300.00				0	0.00	3	300.00	900.00	
138	44103105	Epson 003 Ink, yellow	pcs	1			1	300.00	1			1	300.00	1			1	300.00				0	0.00	3	300.00	900.00	
139	44103105	Epson 003 Ink, magenta	pcs	1			1	300.00	1			1	300.00	1			1	300.00				0	0.00	3	300.00	900.00	
140	44103105	Epson 003 Ink, cyan	pcs	1			1	300.00	1			1	300.00	1			1	300.00				0	0.00	3	300.00	900.00	
141	44103105	Epson Ink 003, Cyan	pc	2			2	536.00				0	0.00				0	0.00				0	0.00	2	268.00	536.00	
142	44103105	Epson Ink 003, Yellow	pc	2			2	476.00				0	0.00				0	0.00				0	0.00	2	238.00	476.00	
143	44103105	Epson Ink 003, Magenta	pc	2			2	536.00				0	0.00				0	0.00				0	0.00	2	268.00	536.00	
144	44103105	Epson Ink 003, Black	pc	3			3	714.00				0	0.00				0	0.00				0	0.00	3	238.00	714.00	
145	44103105	Epson Ink 001, Cyan	pc	2			2	536.00				0	0.00				0	0.00				0	0.00	2	268.00	536.00	
146	44103105	Epson Ink 001, Yellow	pc	2			2	476.00				0	0.00				0	0.00				0	0.00	2	238.00	476.00	
147	44103105	Epson Ink 001, Magenta	pc	2			2	536.00				0	0.00				0	0.00				0	0.00	2	268.00	536.00	
148	44103105	Epson Ink 001, Black	pc	3			3	1,500.00				0	0.00				0	0.00				0	0.00	3	500.00	1,500.00	
149	44103105	Epson 001 Ink (Black)	pc				0	0.00	2			2	2,000.00				0	0.00	2			2	2,000.00	4	1,000.00	4,000.00	
150	44103105	Epson 001 Ink (Yellow)	pc	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00	
151	44103105	Epson 001 Ink (Magenta)	pc	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00	
152	44103105	Epson 001 Ink (Cyan)	pc	1			1	500.00	1			1	500.00	1			1	500.00	1			1	500.00	4	500.00	2,000.00	
153	44103105	Brother Ink BTD60 - Black	Bottle	2			2	800.00	2			2	800.00	2			2	800.00	2			2	800.00	8	400.00	3,200.00	
154	44103105	Brother Ink -BT5000 - Yellow	Bottle	2			2	800.00	2			2	800.00	2			2	800.00	2			2	800.00	8	400.00	3,200.00	
155	44103105	Brother Ink -BT5000 - Magenta	Bottle	2			2	800.00	2			2	800.00	2			2	800.00	2			2	800.00	8	400.00	3,200.00	
156	44103105	Brother Ink -BT5000 - Cyan	Bottle	2			2	800.00	2			2	800.00	2			2	800.00	2			2	800.00	8	400.00	3,200.00	
157	44103105	Epson 003 Ink, black	pcs	2			2	500.00			2	2	500.00				0	0.00				0	0.00	4	250.00	1,000.00	
158	44103105	Epson 003 Ink, yellow	pcs	2			2	500.00			2	2	500.00				0	0.00				0	0.00	4	250.00	1,000.00	
159	44103105	Epson 003 Ink, magenta	pcs	2			2	500.00			2	2	500.00				0	0.00				0	0.00	4	250.00	1,000.00	
160	44103105	Epson 003 Ink, cyan	pcs	2			2	500.00			2	2	500.00				0	0.00				0	0.00	4	250.00	1,000.00	

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
161	44103105	Epson Ecotank L3110 (BLACK) 003	pc	2			2	700.00	3				3	1,050.00	3				3	1,050.00	2			2	700.00	10	350.00	3,500.00
162	44103105	Epson Ecotank L3110 (MAGENTA) 003	pc	2			2	800.00	3				3	1,200.00	3				3	1,200.00	2			2	800.00	10	400.00	4,000.00
163	44103105	Epson Ecotank L3110 (YELLOW) 003	pc	2			2	800.00	3				3	1,200.00	3				3	1,200.00	2			2	800.00	10	400.00	4,000.00
164	44103105	Epson Ecotank L3110 (CYAN) 003	pc	2			2	800.00	3				3	1,200.00	3				3	1,200.00	2			2	800.00	10	400.00	4,000.00
165	44103105	Canon 790 Black	pc	1			1	350.00					0	0.00	1				1	350.00				0	0.00	2	350.00	700.00
166	44103105	Canon 790 Cyan	pc	1			1	350.00					0	0.00	1				1	350.00				0	0.00	2	350.00	700.00
167	44103105	Canon 790 Magenta	pc	1			1	350.00					0	0.00	1				1	350.00				0	0.00	2	350.00	700.00
168	44103105	Canon 790 Yellow	pc	1			1	350.00					0	0.00	1				1	350.00				0	0.00	2	350.00	700.00
169	44103105	HP ink GT53 / GT52 Ink Bottle Printer inks (BLACK)	Bottle				0	0.00	2				2	560.00			2		2	560.00				0	0.00	4	280.00	1,120.00
170	44103105	HP ink GT53 / GT52 Ink Bottle Printer inks (Cyan)	Bottle				0	0.00	2				2	600.00			2		2	600.00				0	0.00	4	300.00	1,200.00
171	44103105	HP ink GT53 / GT52 Ink Bottle Printer inks (Magenta)	Bottle				0	0.00	2				2	600.00			2		2	600.00				0	0.00	4	300.00	1,200.00
172	44103105	HP ink GT53 / GT52 Ink Bottle Printer inks (Yellow),	Bottle				0	0.00	2				2	600.00			2		2	600.00				0	0.00	4	300.00	1,200.00
173	44103105	Epson 003 CMYK Eco Tank Replacement Ink (Black, yellow, Magenta, Cyan)	set			4	4	5,200.00			4	4	5,200.00					0	0.00				0	0.00	8	1,300.00	10,400.00	
174	44103105	Epson 001 CMYK Eco Tank Replacement Ink (Black, yellow, Magenta, Cyan)	set			2	2	2,600.00			2	2	2,600.00					0	0.00				0	0.00	4	1,300.00	5,200.00	
175	44103105	Ink HP 682 (Black)	pc.			20	20	8,091.20			30	30	12,136.80				20	20	8,091.20				0	0.00	70	404.56	28,319.20	
176	44103105	Ink HP 682 (Colored)	pc.			20	20	8,091.20			20	20	8,091.20				20	20	8,091.20				0	0.00	60	404.56	24,273.60	
177	44103105	Printer 3-in-1 (Print, copy, scan) Ink: HP 682 Black/Tri-color	pc.			4	4	24,000.00				0	0.00					0	0.00				0	0.00	4	6,000.00	24,000.00	
178	44103105	INK, EPSON 003 BLACK, RCM, ABS,EIG,MDB	pc				0	0.00				0	0.00				16	16	4,800.00				0	0.00	16	300.00	4,800.00	
179	44103105	Epson 003 CMYK Eco Tank Replacement Ink (Black, yellow, Magenta, Cyan) ABS,EIG,MDB	pc		32		32	41,600.00				0	0.00					0	0.00				0	0.00	32	1,300.00	41,600.00	
180	44103105	INK, HP 932 4PCS 932XL 933XL Replacement Ink Cartridge for HP932 933XL for Hp Officejet 6100 6600 6700 7110 7610 7612	pc			10	10	14,000.00				0	0.00					0	0.00				0	0.00	10	1,400.00	14,000.00	
181	44103105	Ink, Canon 35 and colored (RCM)	pc			2	2	2,600.00				0	0.00					0	0.00				0	0.00	2	1,300.00	2,600.00	
182	44103105	Canon Ink, PGI 36 Color	bottle	6			6	6,000.00				0	0.00					0	0.00				0	0.00	6	1,000.00	6,000.00	
183	44103105	Canon Ink, PGI 35 Black	bottle	8			8	4,800.00				0	0.00					0	0.00				0	0.00	8	600.00	4,800.00	
184	44103105	Ink HP 682 (black)(PU/CCU/Execom Sec/Dir MIDD)	pc			10	10	5,000.00			10	10	5,000.00					0	0.00				0	0.00	20	500.00	10,000.00	
185	44103105	Ink HP 682 (colored)(PU/CCU/Execom Sec/Dir MIDD)	pc			10	10	5,000.00			10	10	5,000.00					0	0.00				0	0.00	20	500.00	10,000.00	
186	44103105	Set of inks for Epson 003 (Black) for EcoTank Printer L5290	pcs		1		1	700.00		1		1	700.00			1	1	700.00		1		1	700.00	4	700.00	2,800.00		
187	44103105	Set of inks for Epson 003 (Yellow) for EcoTank Printer L5290	pcs		1		1	700.00		1		1	700.00			1	1	700.00		1		1	700.00	4	700.00	2,800.00		
188	44103105	Set of inks for Epson 003 (Magenta) for EcoTank Printer L5290	pcs		1		1	700.00		1		1	700.00			1	1	700.00		1		1	700.00	4	700.00	2,800.00		
189	44103105	Set of inks for Epson 003 (Cyan) for EcoTank Printer L5290	pcs		1		1	700.00		1		1	700.00			1	1	700.00		1		1	700.00	4	700.00	2,800.00		
190	44103105	INK, EPSON 85N (Black)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
191	44103105	INK, EPSON 85N (Yellow)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
192	44103105	INK, EPSON 85N (Light Cyan)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
193	44103105	INK, EPSON 85N (Cyan)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
194	44103105	INK, EPSON 85N (Light Magenta)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
195	44103105	INK, EPSON 85N (Magenta)	pcs		1		1	700.00				0	0.00			1	1	700.00				0	0.00	2	700.00	1,400.00		
196	44103105	INK, EPSON 003 (Cyan)	pcs		4		4	1,600.00				0	0.00			4	4	1,600.00				0	0.00	8	400.00	3,200.00		
197	44103105	INK, EPSON 003 (Magenta)	pcs		4		4	1,600.00				0	0.00			4	4	1,600.00				0	0.00	8	400.00	3,200.00		
198	44103105	INK, EPSON 003 (Yellow)	pcs		4		4	1,600.00				0	0.00			4	4	1,600.00				0	0.00	8	400.00	3,200.00		
199	44103105	INK, EPSON 003 (Black)	pcs		4		4	1,600.00				0	0.00			4	4	1,600.00				0	0.00	8	400.00	3,200.00		
200	44103105	INK, BT5000 - magenta	bottle				0	0.00				0	0.00			2	2	4,000.00				0	0.00	2	2,000.00	4,000.00		
201	44103105	INK, BT5000 - cyan	bottle				0	0.00				0	0.00			2	2	4,000.00				0	0.00	2	2,000.00	4,000.00		
202	44103105	INK, BT5000 - yellow	bottle				0	0.00				0	0.00			2	2	4,000.00				0	0.00	2	2,000.00	4,000.00		
203	44103105	INK, BTD60 - black	bottle				0	0.00				0	0.00			2	2	4,000.00				0	0.00	2	2,000.00	4,000.00		

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
204	44103105	INK, EPSON 003 - Black	piece			5	5	25,000.00				0	0.00				0	0.00				0	0.00	5	5,000.00	25,000.00
205	44103127	Fuji Xerox Toner	pc			1	1	3,633.12				0	0.00				0	0.00				0	0.00	1	3,633.12	3,633.12
206	44103127	Sharp AR 6023N Toner IDD Photocopier	pc			1	1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
207	44103127	Fuji Xerox CWAA 0762 Toner Cart	pc		3		3	9,600.00				0	0.00				0	0.00				0	0.00	3	3,200.00	9,600.00
208	44103203	Ink forbundy clock	pc	14			14	7,700.00				0	0.00				0	0.00				0	0.00	14	550.00	7,700.00
209	44103205	Time Card	pack	25			25	2,750.00				0	0.00	10			10	1,100.00				0	0.00	35	110.00	3,850.00
210	44111507	Book Ends	pcs.	6			6	1,200.00				0	0.00				0	0.00				0	0.00	6	200.00	1,200.00
211	44111515	Storage box with lid, hard	pc				0	0.00			20	20	6,000.00				0	0.00				0	0.00	20	300.00	6,000.00
212	44111515	Letter Case Organizer 6 drawers (legal size)	unit		3		3	6,000.00				0	0.00				0	0.00				0	0.00	3	2,000.00	6,000.00
213	44111515	FILE ORGANIZER, expanding plastic 12 pockets	piece		2		2	141.22			2	2	141.22				0	0.00	2			2	141.22	6	70.61	423.66
214	44111900	Whiteboard Wall Mounted tagnetic	pc			2	2	2,000.00				0	0.00				0	0.00				0	0.00	2	1,000.00	2,000.00
215	4412002	Desk/Table Planner Calendar 2024 (Monthly)	pc	1			1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
216	44121505	Plastic Envelope (Long)	pcs		72		72	8,100.00				0	0.00				0	0.00				0	0.00	72	112.50	8,100.00
217	44121506	Brown long envelope	pc	50			50	500.00				0	0.00	50			50	500.00				0	0.00	100	10.00	1,000.00
218	44121506	Expanding Brown Envelope	box	50			50	1,000.00				0	0.00	50			50	1,000.00				0	0.00	100	20.00	2,000.00
219	44121506	Mailing Envelope, Long	box	2			2	800.00				0	0.00				0	0.00				0	0.00	2	400.00	800.00
220	44121506	Envelope, A4 (brown)	box				0	0.00				0	0.00		1		1	746.72				0	0.00	1	746.72	746.72
221	44121506	Envelope Bag	pcs	20			20	1,440.00				0	0.00				0	0.00				0	0.00	20	72.00	1,440.00
222	44121604	Dater (Month,Day, Year, Color;Blue)	Unit	1			1	500.00				0	0.00	1			1	500.00				0	0.00	2	500.00	1,000.00
223	44121604	Stamp	pcs.	2			2	800.00				0	0.00	1			1	400.00				0	0.00	3	400.00	1,200.00
224	44121604	Name stamp	pc		1		1	500.00				0	0.00		1		1	500.00				0	0.00	2	500.00	1,000.00
225	44121604	Name stamp	pc	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
226	44121604	DATE STAMP	piece			1	1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
227	44121604	STAMP	pc		1		1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
228	44121615	Stapler with stapler remover	pc		1		1	200.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00
229	44121615	STAPLER with Staple Remover	piece				3	510.00				0	0.00			3	3	510.00				0	0.00	6	170.00	1,020.00
230	44121618	Scissors, 8"	pcs		10		10	1,500.00				0	0.00				0	0.00				0	0.00	10	150.00	1,500.00
231	44121618	Scissors 8"	pcs		3		3	453.00				0	0.00	2			2	302.00				0	0.00	5	151.00	755.00
232	44121619	Matrix Pencil Sharpener	pc	6		4	10	5,000.00				0	0.00				0	0.00				0	0.00	10	500.00	5,000.00
233	44121621	Note pad 2x3	pad	6			6	222.36				0	0.00				0	0.00				0	0.00	6	37.06	222.36
234	44121621	Note Pad 2x2	pad	3			3	276.00	3			3	276.00	2			2	184.00	2			2	184.00	10	92.00	920.00
235	44121621	Note Pad 3x5	pad	3			3	270.00	3			3	270.00	2			2	180.00	2			2	180.00	10	90.00	900.00
236	44121621	Notepad, Stick-On, 2X2, 100 Sheets Per Pad	pad		30		30	900.00				0	0.00		30		30	900.00				0	0.00	60	30.00	1,800.00
237	44121621	Notepad, Stick-On, 2X3, 100 Sheets Per Pad	pad		30		30	1,111.80				0	0.00		30		30	1,111.80				0	0.00	60	37.06	2,223.60
238	44121621	Notepad, Stick-On, 3X3, 100 Sheets Per Pad	pad		30		30	1,560.00				0	0.00		30		30	1,560.00				0	0.00	60	52.00	3,120.00
239	44121621	Sticky Note Size 3x4	pad	10			10	600.00				0	0.00	10			10	600.00				0	0.00	20	60.00	1,200.00
240	44121621	Note Pad, Stick-it, 3x4	pad			10	10	560.60			10	10	560.60				0	0.00				0	0.00	20	56.06	1,121.20
241	44121621	Note Pad, Stick-it, 2x3	pad			20	20	644.40			20	20	644.40				0	0.00				0	0.00	40	32.22	1,288.80
242	44121621	Note Pad, Stick-it, 3x3	pad			20	20	830.00			20	20	830.00				0	0.00				0	0.00	40	41.50	1,660.00
243	44121621	Sticky note pad 3x4	piece		4		4	237.12	3		3	6	355.68				0	0.00				0	0.00	10	59.28	592.80
244	44121621	Sticky note pad 1x3	piece		4		4	152.00	3		3	6	228.00				0	0.00				0	0.00	10	38.00	380.00
245	44121704	Ballpen, regular point (black)	box	18			18	2,700.00				0	0.00				0	0.00				0	0.00	18	150.00	2,700.00
246	44121704	Ballpen, regular point (blue)	box	18			18	2,700.00				0	0.00				0	0.00				0	0.00	18	150.00	2,700.00
												0	0.00				0	0.00				0	0.00	18	150.00	2,700.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
247	44121704	Gel Pen, .07mm (blue) By 12	box	3			3	1,080.00				0	0.00	2			2	720.00				0	0.00	5	360.00	1,800.00	
248	44121704	Gel Pen, .07mm Refill (blue)	box	5			5	250.00				0	0.00	5			5	250.00				0	0.00	10	50.00	500.00	
249	44121704	Ballpen.07mm(Blue Retractable)by12	box	5			5	500.00				0	0.00	5			5	500.00				0	0.00	10	100.00	1,000.00	
250	44121704	Gel Pen, Ballpoint 0.3 (Blue) by 12	box	2			2	800.00				0	0.00	2			2	800.00				0	0.00	4	400.00	1,600.00	
251	44121704	Ballpen, My Gel .5 (blue)	boxes		1		1	300.00		1		1	300.00		2		2	600.00	1			1	300.00	5	300.00	1,500.00	
252	44121704	Ballpen, regular point (blue)	boxes		1		1	200.00		1		1	200.00		2		2	400.00	1			1	200.00	5	200.00	1,000.00	
253	44121704	Ballpen, My Gel .5 (blue)	boxes	2			2	600.00				0	0.00	2			2	600.00	1			1	300.00	5	300.00	1,500.00	
254	44121704	Ballpen, regular point (blue)	boxes	2			2	400.00				0	0.00	2			2	400.00	1			1	200.00	5	200.00	1,000.00	
255	44121708	MARKER, fluorescent, Yellow	pc		3		3	120.00				0	0.00				0	0.00				0	0.00	3	40.00	120.00	
256	44121708	MARKER, fluorescent, Green	pc		2		2	200.00				0	0.00				0	0.00				0	0.00	2	100.00	200.00	
257	44121708	White Board Marker, (Blue)Broad type	box	2			2	800.00				0	0.00				0	0.00				0	0.00	2	400.00	800.00	
258	44121708	White Board Marker,(Blue) Bullet Tips	box	2			2	800.00				0	0.00				0	0.00				0	0.00	2	400.00	800.00	
259	44121716	Highlighter, assorted by 6	packs	3			3	300.00				0	0.00	3			3	300.00				0	0.00	6	100.00	600.00	
260	44121716	Marker,Highlighter-flourescent light green	pc			10	10	372.30			10	10	372.30			10	10	372.30				0	0.00	30	37.23	1,116.90	
261	44121716	Highlighter, Yellow	pc		1		1	100.00		1		1	100.00		1		1	100.00		1	1	2	200.00	5	100.00	500.00	
262	44121716	Highlighter, Yellow	pc	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	1	1	1	3	300.00	12	100.00	1,200.00	
263	44121716	HIGHLIGHTER, Yellow	piece				0	0.00	5			5	500.00		5		5	500.00				0	0.00	10	100.00	1,000.00	
264	44121716	Yellow Highlighter	pcs		4		4	180.00				0	0.00	4			4	180.00				0	0.00	8	45.00	360.00	
265	44121717	Highlighter Pen	pcs		4		4	180.00				0	0.00	4			4	180.00				0	0.00	8	45.00	360.00	
266	44121905	STAMP PAD, FELT, bed dimension: 60mm x 100mm	pc	4			4	159.28				0	0.00				0	0.00				0	0.00	4	39.82	159.28	
267	44122000	binder Folder with insterted fastener(chipboard made)	piece	100			100	12,000.00				0	0.00				0	0.00				0	0.00	100	120.00	12,000.00	
268	44122008	Sign Here Tab 44x25 mm	pack	2			2	60.00			3	3	90.00				0	0.00				0	0.00	5	30.00	150.00	
269	44122008	Sign Here Tab 44x25mm	pack	4			4	240.00			3	3	180.00				0	0.00				0	0.00	7	60.00	420.00	
270	44122008	Sign Here Tab (arrow flag)	pack	5			5	500.00				0	0.00				0	0.00				0	0.00	5	100.00	500.00	
271	44122008	Sign Here Tab	pack	3			3	375.00	3			3	375.00	2			2	250.00	2			2	250.00	10	125.00	1,250.00	
272	44122008	Sign Here Tab	pack		60		60	3,000.00				0	0.00				0	0.00				0	0.00	60	50.00	3,000.00	
273	44122008	Sign Here - Arrow Flag	pack	15			15	750.00				0	0.00				0	0.00				0	0.00	15	50.00	750.00	
274	44122008	Stick Up Index Tab Sign Here(44mmx25m)	packs	10			10	700.00				0	0.00				0	0.00				0	0.00	10	70.00	700.00	
275	44122008	"Sign Here" Tab	pack		10		10	700.00	10		10	20	1,400.00		10		10	700.00	10		10	20	1,400.00	60	70.00	4,200.00	
276	44122008	INDEX TAB, self-adhesive, transparent	box		2		2	103.76			2	2	103.76				0	0.00	2			2	103.76	6	51.88	311.28	
277	44122010	TAB DIVIDER	pack			3	3	150.00				0	0.00		3		3	150.00				0	0.00	6	50.00	300.00	
278	44122011	Report cover Folder A4	pcs	20			20	1,000.00				0	0.00				0	0.00				0	0.00	20	50.00	1,000.00	
279	44122011	Arch File Data Folder (Dark Green,Legal Size, Landscape)	Piece		25		25	5,500.00		25		25	5,500.00				0	0.00				0	0.00	50	220.00	11,000.00	
280	44122011	Folder, Long	box		2		2	573.04				0	0.00				0	0.00				0	0.00	2	286.52	573.04	
281	44122011	FOLDER, A4	box		2		2	540.80				0	0.00				0	0.00				0	0.00	2	270.40	540.80	
282	44122011	FOLDER Presboard legal size	box		2		2	1,905.28				0	0.00				0	0.00				0	0.00	2	952.64	1,905.28	
283	44122011	Data Filer (Landscape, Blue)	pcs	2	2	2	6	480.78	2	2	2	6	480.78	2	2	1	5	400.65	1	1	1	3	240.39	20	80.13	1,602.60	
284	44122011	Data Filer (Landscape, Black)	pcs	2	2	2	6	480.78	2	2	2	6	480.78	2	2	1	5	400.65	1	1	1	3	240.39	20	80.13	1,602.60	
285	44122011	Yellow Pressboard Folder, legal size, thick	box	12			12	11,460.00				0	0.00				0	0.00				0	0.00	12	955.00	11,460.00	
286	44122011	Green Pressboard Folder, legal size, thick	box		3		3	2,865.00				0	0.00				0	0.00				0	0.00	3	955.00	2,865.00	
287	44122011	Clear Book, Long, 20 sheets, refillable	pcs.	30			30	4,500.00				0	0.00	30			30	4,500.00				0	0.00	60	150.00	9,000.00	
288	44122011	Data File Folder, Black	pcs.	20			20	3,200.00				0	0.00	20			20	3,200.00				0	0.00	40	160.00	6,400.00	
289	44122011	Folder, Legal (plastic), Blue	bundle			3	3	759.87				0	0.00			3	3	759.87				0	0.00	6	253.29	1,519.74	

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
290	44122011	Folder, A4 (plastic), pink	bundle			3	3	759.87				0	0.00			3	3	759.87				0	0.00	6	253.29	1,519.74	
291	44122011	Folder Long, Green	boxes		1		1	200.00				0	0.00				0	0.00				0	0.00	1	200.00		
292	44122011	Folder Long, Green	boxes	1			1	200.00				0	0.00	1			1	200.00				0	0.00	2	200.00	400.00	
293	44122011	DATA FILE BOX, with lid (blue)	piece		5		5	1,750.00	5		5	10	3,500.00		5		5	1,750.00	5			5	1,750.00	25	350.00	8,750.00	
294	44122011	FOLDER, Presboard, Legal Size for ISO	box		1		1	750.00			1	1	750.00				0	0.00	1			1	750.00	3	750.00	2,250.00	
295	44122012	Clip Board, Blue, A4 Size	pc	5			5	700.00				0	0.00				0	0.00				0	0.00	5	140.00	700.00	
296	44122016	Cerificate Holder, Blue, A4 Size	pc	50			50	2,250.00				0	0.00				0	0.00				0	0.00	50	45.00	2,250.00	
297	44122016	CERTIFICATE/DOCUMENT HOLDER, A4, Clear Plastic	pcs				0	0.00				0	0.00	300			300	12,000.00				0	0.00	300	40.00	12,000.00	
298	44122016	Plastic ID card Holder with Clip	pcs		90		90	2,250.00				0	0.00				0	0.00				0	0.00	90	25.00	2,250.00	
299	44122027	Folder, Expanded color: green	pcs	50			50	1,100.00				0	0.00				0	0.00				0	0.00	50	22.00	1,100.00	
300	44122027	Colored Expandable Folder	packs	15			15	3,750.00				0	0.00	15			15	3,750.00				0	0.00	30	250.00	7,500.00	
301	44122037	Plastic Ring Binder 50.8mm (2 inch)	bundle	1			1	500.00			1	1	500.00				0	0.00				0	0.00	2	500.00	1,000.00	
302	44122037	Plastic Ring Binder 1 1/2" 38mm	bundle	1			1	730.00				0	0.00				0	0.00				0	0.00	1	730.00	730.00	
303	44122037	Plastic Ring Binder 1 1/8" 28mm	bundle	1			1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00	
304	44122037	Plastic Ring Binder 1 3/4" 45mm	bundle	1			1	780.00				0	0.00				0	0.00				0	0.00	1	780.00	780.00	
305	44122037	Plastic Ring Binder 1/2" 12mm	bundle	1			1	200.00				0	0.00				0	0.00				0	0.00	1	200.00	200.00	
306	44122037	Plastic Ring Binder 1" 24mm	bundle	1			1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00	
307	44122037	Plastic Comb binder Ring 50mm (by 20)	packs	3			3	900.00				0	0.00	3			3	900.00				0	0.00	6	300.00	1,800.00	
308	44122037	Plastic Comb binder Ring 10mm (by 20)	packs	2			2	400.00				0	0.00				0	0.00				0	0.00	2	200.00	400.00	
309	44122037	RING FILE, A4 (3 rings) for ISO	pc			5	5	1,750.00				0	0.00				0	0.00				0	0.00	5	350.00	1,750.00	
310	44122104	Paper clip small	box	5			5	125.00				0	0.00	5			5	125.00				0	0.00	10	25.00	250.00	
311	44122104	Paper Clip, Medium	box	5			5	100.00				0	0.00	5			5	100.00				0	0.00	10	20.00	200.00	
312	44122104	PAPER CLIP, vinyl/plastic coat 32 mm min	box				0	0.00			5	5	30.00				0	0.00				0	0.00	5	6.00	30.00	
313	44122104	PAPER CLIP, vinyl/plastic coat 48 mm min	box			5	5	63.70				0	0.00				0	0.00				0	0.00	5	12.74	63.70	
314	44122106	PUSH PIN, 100 pieces per case	case		6		6	239.28				0	0.00				0	0.00				0	0.00	6	39.88	239.28	
315	44122107	STAPLE WIRE, HEAVY DUTY, 23/17	box		6		6	150.00				0	0.00				0	0.00				0	0.00	6	25.00	150.00	
316	45121520	Webcamera for Desktop/laptop	pc			4	4	3,832.96				0	0.00				0	0.00				0	0.00	4	958.24	3,832.96	
317	45121600	Camera Battery	pcs				0	0.00				0	0.00	2			2	11,600.00				0	0.00	2	5,800.00	11,600.00	
318	45121600	Camera Battery Charger	pcs				0	0.00				0	0.00	1			1	4,400.00				0	0.00	1	4,400.00	4,400.00	
319	47131600	Mop	pcs	4			4	1,000.00	4			4	1,000.00	4			4	1,000.00	4			4	1,000.00	16	250.00	4,000.00	
320	47131604	Soft Broom	pcs	4		4	8	1,600.00		4		4	800.00	4		4	8	1,600.00		4		4	800.00	24	200.00	4,800.00	
321	47131604	Broomstick	pcs	1			1	80.00	1			1	80.00	1			1	80.00	1			1	80.00	4	80.00	320.00	
322	47131803	Disinfectant Spray (Aerosol) 510g	pcs	4	4	4	12	6,600.00	4	4	4	12	6,600.00	4	4	4	12	6,600.00	4	4	4	12	6,600.00	48	550.00	26,400.00	
323	47131803	Disinfectant, Airfreshener (Lysol)	pc		1		1	250.00		1		1	250.00		1		1	250.00	1	1		2	500.00	5	250.00	1,250.00	
324	47131803	Disinfectant Airfreshener (Lysol)	pc	2	2	2	6	1,500.00	2	2	2	6	1,500.00	2	2	2	6	1,500.00	2	2	2	6	1,500.00	24	250.00	6,000.00	
325	47131803	DISINFECTANT SPRAY, Aerosol type, 500ml	can		3		3	369.00	3		3	6	738.00		3		3	369.00	3			3	369.00	15	123.00	1,845.00	
326	47131805	Multipurpose cleaner (antibacterial, 1liter)	btl	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	48	250.00	12,000.00	
327	47131807	Bleach, 1L	btl	4	4	4	12	540.00	4	4	4	12	540.00	4	4	4	12	540.00	4	4	4	12	540.00	48	45.00	2,160.00	
328	47131829	Toilet bowl cleaner, big	btl	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	48	250.00	12,000.00	
329	52121700	Microfiber Synthetic Chamois Cleaning Towel	pcs	5			5	1,250.00	5			5	1,250.00	5			5	1,250.00	5			5	1,250.00	20	250.00	5,000.00	
330	52161514	Headphones	unit				0	0.00				0	0.00	6			6	5,994.00				0	0.00	6	999.00	5,994.00	
331	52161514	Headphone	piece			1	1	999.00				0	0.00				0	0.00				0	0.00	1	999.00	999.00	
332	52161520	Wireless Mic System	lot				0	0.00				0	0.00	1			1	20,000.00				0	0.00	1	20,000.00	20,000.00	

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OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
333	52161520	Clip-on lavalier mic	pcs				0	0.00				0	0.00	2			2	4,000.00				0	0.00	2	2,000.00	4,000.00	
334	53121600	Tote Bag (Kit)	pcs		120		120	11,400.00				0	0.00				0	0.00				0	0.00	120	95.00	11,400.00	
335	53121600	Eco Bag	pcs		75		75	4,125.00				0	0.00				0	0.00				0	0.00	75	55.00	4,125.00	
336	53131608	Handsoap (refill)	gallon	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	48	250.00	12,000.00	
337	53131628	Car Shampoo with Wax (1,000 ml)	pcs	1		1	2	600.00		1		1	300.00	1		1	2	600.00		1		1	300.00	6	300.00	1,800.00	
338	55101531	Assorted Legal Books	pc	2			2	2,400.00				0	0.00	3			3	3,600.00				0	0.00	5	1,200.00	6,000.00	
339	55121908	Acrylic Brochure Holder A6	pcs				0	0.00				0	0.00	5			5	2,500.00				0	0.00	5	500.00	2,500.00	
340	56101502	Sofa set (Chief Room) Wood Color: Wenge, Cushion Fabric Color: Cream, Orientation: 3-2-1. Set includes: 3-Seater + 2-Visitor's Chair	unit		1		1	30,000.00				0	0.00				0	0.00				0	0.00	1	30,000.00	30,000.00	
341	56101504	Visitor's Chair	pc		4		4	3,600.00				0	0.00				0	0.00				0	0.00	4	900.00	3,600.00	
342	56101518	Metal shelf Rack	unit	3			3	13,500.00				0	0.00				0	0.00				0	0.00	3	4,500.00	13,500.00	
343	56101518	bookshelf floor-to-ceiling corner cabinet rack economical living room drawer storage bookcase 60*24*180 (Chief Room)	unit		1		1	6,000.00				0	0.00				0	0.00				0	0.00	1	6,000.00	6,000.00	
344	56101702	Steel Filing Cabinet	unit		1		1	12,500.00				0	0.00				0	0.00				0	0.00	1	12,500.00	12,500.00	
345	56101702	Lateral Steel Cabinet	pc	1			1	15,000.00				0	0.00				0	0.00				0	0.00	1	15,000.00	15,000.00	
346	70111500	artificial plants	lot				0	0.00				0	0.00		1		1	3,000.00				0	0.00	1	3,000.00	3,000.00	
347	70111500	Live plants	lot				0	0.00				0	0.00		1		1	5,000.00				0	0.00	1	5,000.00	5,000.00	
348		purified water	gallon	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	5	5	5	15	525.00	60	35.00	2,100.00	
349		Room Air freshener	btl	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	4	4	4	12	3,000.00	48	250.00	12,000.00	
350		Toilet Air freshener	btl	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	4	4	4	12	3,600.00	48	300.00	14,400.00	
351	-	Mineral Water	pc	30	30	30	90	4,320.00	30	30	30	90	4,320.00	30	30	30	90	4,320.00	30	30	30	90	4,320.00	360	48.00	17,280.00	
352	-	First Aid Medicine 5000/Quarter	lot	1			1	6,000.00	1			1	6,000.00	1			1	6,000.00	1			1	6,000.00	4	6,000.00	24,000.00	
353	-	RJ45 Connector/plug for CAT5e	pc	200			200	1,000.00				0	0.00	200			200	1,000.00				0	0.00	400	5.00	2,000.00	
354	-	Car Freshener	pcs	5		5	10	2,000.00		5		5	1,000.00	5		5	10	2,000.00		5		5	1,000.00	30	200.00	6,000.00	
355	-	Garbage bag, 10pcs/roll,XL	rolls	20	20	20	60	5,100.00	20	20	20	60	5,100.00	20	20	20	60	5,100.00	20	20	20	60	5,100.00	240	85.00	20,400.00	
356	-	Detergent (powder) (6 pcs per pack)	packs	16	16	16	48	2,400.00	16	16	16	48	2,400.00	16	16	16	48	2,400.00	16	16	16	48	2,400.00	192	50.00	9,600.00	
357	-	Muriatic acid	pcs	2	2	2	6	2,400.00	2	2	2	6	2,400.00	2	2	2	6	2,400.00	2	2	2	6	2,400.00	24	400.00	9,600.00	
358	-	Drinking Water (Basement)	gallon	20	30	30	80	2,400.00	30	30	30	90	2,700.00	30	30	30	90	2,700.00	30	30	30	90	2,700.00	350	30.00	10,500.00	
359	-	Load Cell card	pcs	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	600	100.00	60,000.00	
360	-	Mineral Water	gallons	24	24	24	72	2,880.00	24	24	24	72	2,880.00	24	24	24	72	2,880.00	24	24	24	72	2,880.00	288	40.00	11,520.00	
361	-	Cellcard/subscription	lot	1	1	1	3	17,400.00	1	1	1	3	17,400.00	1	1	1	3	17,400.00	1	1	1	3	17,400.00	12	5,800.00	69,600.00	
362	-	Purified Water	pcs	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	20	20	20	60	1,800.00	240	30.00	7,200.00	
363	-	Documentary Stamp for IPR filings for Copyright	pcs		300	300	600	21,000.00	300	100		400	14,000.00				0	0.00				0	0.00	1000	35.00	35,000.00	
364	-	Mobile/Cell Card for participants (P100)	pc	170	170	170	510	51,000.00	170	170	170	510	51,000.00	170	170	160	500	50,000.00	160	160	160	480	48,000.00	2000	100.00	200,000.00	
365	-	Call Card, Globe	pc	8	5	5	18	9,000.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	63	500.00	31,500.00	
366	-	Mineral Water	gallons	20	20	20	60	2,400.00	20	20	20	60	2,400.00	20	20	20	60	2,400.00	20	20	20	60	2,400.00	240	40.00	9,600.00	
367	-	Cellcard/ Subscription (Director)	pcs	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	1	1	1	3	6,000.00	12	2,000.00	24,000.00	
368	-	Cellcard/ Subscription	pcs	23	23	23	69	6,900.00	23	23	23	69	6,900.00	23	23	23	69	6,900.00	23	23	23	69	6,900.00	276	100.00	27,600.00	
369	-	ALKALINE WATER, 5 Gal	gallons	4	4	4	12	420.00	4	4	4	12	420.00	4	4	4	12	420.00	4	4	4	12	420.00	48	35.00	1,680.00	
370	-	Mobile cellcards (PAO operational use)	pc	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	12	300.00	3,600.00	
371	-	Stretch Film, 300 meters X 500 mm per roll	pc	2			2	700.00				0	0.00	2			2	700.00				0	0.00	4	350.00	1,400.00	
372	-	ALKALINE WATER, 5 Gal	galons	15	15	15	45	1,575.00	15	15	15	45	1,575.00	15	15	15	45	1,575.00	15	15	15	45	1,575.00	180	35.00	6,300.00	
373	-	Mobile cellcards (ISTE operational use)					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
374	-	Mobile Cellcards / Subscription (Operational Use)	PC	10	10	10	30	3,000.00	10	10	10	30	3,000.00	9	9	9	27	2,700.00	9	9	9	27	2,700.00	114	100.00	11,400.00	

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
375	-	DRINKING WATER	piece	35	35	35	105	4,200.00	35	35	35	105	4,200.00	35	35	35	105	4,200.00	35	35	35	105	4,200.00	420	40.00	16,800.00			
376	-	Cell Cards	piece	5	5	5	15	1,500.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	5	5	5	15	1,500.00	60	100.00	6,000.00			
377	-	Various Office Supplies (Culminating)	lot				0	0.00				0	0.00			1	1	13,345.00				0	0.00	1	13,345.00	13,345.00			
378	-	Event accesories	lot				0	0.00				0	0.00			1	1	3,680.00				0	0.00	1	3,680.00	3,680.00			
379	-	Other common-use supplies for the culminating activity	lot				0	0.00				0	0.00	1			1	15,000.00				0	0.00	1	15,000.00	15,000.00			
380	-	Other non-common supplies/items for the culminating activity	lot				0	0.00				0	0.00	1			1	2,975.00				0	0.00	1	2,975.00	2,975.00			
381	-	Prepaid cellcard	pc		1		1	5,000.00				0	0.00	1			1	5,000.00				0	0.00	2	5,000.00	10,000.00			
A. TOTAL																											P	1,813,791.90	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																											P	181,379.19	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																											P	-	
D. GRAND TOTAL (A + B+ C)																											P	1,995,171.09	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			ONE MILLION NINE HUNDRED NINETY FIVE THOUSAND ONE HUNDRED SEVENTY ONE AND 09/100 PESOS																										

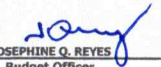
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

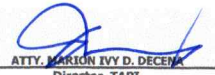

MARICRES D. SABADO
Procurement Officer

none

Date Prepared: 27 July 2023


JOSEPHINE Q. REYES
Budget Officer

Approved by:


ATTY. MARION IVY D. DECENA
Director, TAP1