

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Procurement of videographer, animator, graphic artist, etc.	TIPD-MAP	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	4th Qtr	4th Qtr	GoP	100,000.00	100,000.00	0.00	Procurement of videographer, animator, graphic artist, etc.
-	Travelling Expense	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	1st to 4th Qtr	N/A	1st to 4th Qtr	1st to 4th Qtr	GoP	150,000.00	150,000.00	0.00	Travelling Expense
-	Subscription to Market Database	TIPD-MAP	NO	Direct Contracting	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	100,000.00	100,000.00	0.00	Subscription to Market Database
-	Video editing tool/rendering/ applications or software	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	24,000.00	24,000.00	0.00	Video editing tool/rendering/ applications or software
-	Subscription to plagiarism checker	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	36,000.00	36,000.00	0.00	Subscription to plagiarism checker
-	Subscription to Stock photos, videos, audio with unlimited access	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	27,000.00	27,000.00	0.00	Subscription to Stock photos, videos, audio with unlimited access
-	Subscription to online streaming application	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	9,000.00	9,000.00	0.00	Subscription to online streaming application
-	Subscription to Google drive storage	TIPD-MAP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr	1st Qtr	GoP	600.00	600.00	0.00	Subscription to Google drive storage
-	Social Media Advertising services	TIPD-MAP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Qtr	3rd Qtr	GoP	50,000.00	50,000.00	0.00	Social Media Advertising services
-	Online Survey Platform	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	3rd Qtr & 4th Qtr	N/A	3rd Qtr & 4th Qtr	3rd Qtr & 4th Qtr	GoP	150,000.00	150,000.00	0.00	Online Survey Platform
-	Lease of Venue	TIPD-MAP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Qtr to 4th Qtr	3rd Qtr to 4th Qtr	GoP	125,000.00	125,000.00	0.00	Lease of Venue
-	Travelling expenses	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	3rd Qtr & 4th Qtr	N/A	3rd Qtr & 4th Qtr	3rd Qtr & 4th Qtr	GoP	150,000.00	150,000.00	0.00	Travelling expenses
-	Printing of Brochures, flyers, targs, etc	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	75,000.00	75,000.00	0.00	Printing of Brochures, flyers, targs, etc
-	Printing of Marketing Plan	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd to 4th Qtr	N/A	2nd to 4th Qtr	2nd to 4th Qtr	GoP	25,000.00	25,000.00	0.00	Printing of Marketing Plan
-	Meals for Event	TIPD-MAP	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	10,000.00	10,000.00	0.00	Meals for Event

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Google Storage (1 year Subscription)	TIPD-ISTE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr	1st Qtr	GoP	8,000.00	6,000.00	0.00	Google Storage (1 year Subscription)
-	3D modeling software	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	20,000.00	20,000.00	0.00	3D modeling software
-	Lapentor 1 year subscription	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	16,800.00	16,800.00	0.00	Lapentor 1 year subscription
-	video conferencing application 5 host with 1 webinar (1 year subscription)	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	240,000.00	240,000.00	0.00	video conferencing application 5 host with 1 webinar (1 year subscription)
-	Supply and Development of Virtual Platform	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	950,000.00	950,000.00	0.00	Supply and Development of Virtual Platform
-	MS Windows 11	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	7,000.00	7,000.00	0.00	MS Windows 11
-	MS Office 2021	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	7,000.00	7,000.00	0.00	MS Office 2021
-	PDF professional application software 1 year subscription	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	11,964.00	11,964.00	0.00	PDF professional application software 1 year subscription
-	Social Media boosting	TIPD-ISTE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr	1st Qtr	GoP	40,000.00	40,000.00	0.00	Social Media boosting
-	Emailing Tool	TIPD-ISTE	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr	1st Qtr	GoP	5,000.00	5,000.00	0.00	Emailing Tool
-	Personalized Token, NSTW	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	15,000.00	15,000.00	0.00	Personalized Token, NSTW
-	Personalized Medals	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	130,000.00	130,000.00	0.00	Personalized Medals
-	Medal Moulds	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	4,000.00	4,000.00	0.00	Medal Moulds
-	Personalized Trophies	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	11,700.00	11,700.00	0.00	Personalized Trophies
-	Personalized Plaques	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	23,400.00	23,400.00	0.00	Personalized Plaques

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Personalized Plaques	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	16,200.00	16,200.00	0.00	Personalized Plaques
-	Tarpaulin Printing/Streamers	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	50,000.00	50,000.00	0.00	Tarpaulin Printing/Streamers
-	Printing of Flyers/Brochures	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	152,000.00	152,000.00	0.00	Printing of Flyers/Brochures
-	NIW Printing and Binding	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	30,000.00	30,000.00	0.00	NIW Printing and Binding
-	Services of Event Stylist	TIPD-ISTE	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	2nd Qtr	2nd Qtr	GoP	80,000.00	80,000.00	0.00	Services of Event Stylist
-	Rental of Booth System and Other Accessories	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	3rd Qtr to 4th Qtr	N/A	3rd Qtr to 4th Qtr	3rd Qtr to 4th Qtr	GoP	950,000.00	950,000.00	0.00	Rental of Booth System and Other Accessories
-	Rental of Booth System for NIW	TIPD-ISTE	NO	Competitive Bidding	4th Qtr	4th Qtr	4th Qtr	4th Qtr	GoP	1,000,000.00	1,000,000.00	0.00	Rental of Booth System for NIW
-	Rental of Stage and Other Collaterals	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	3rd Qtr to 4th Qtr	N/A	3rd Qtr to 4th Qtr	3rd Qtr to 4th Qtr	GoP	950,000.00	950,000.00	0.00	Rental of Stage and Other Collaterals
-	NSTW Event, Exhibit Venue	TIPD-ISTE	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Qtr to 4th Qtr	3rd Qtr to 4th Qtr	GoP	10,000,000.00	10,000,000.00	0.00	NSTW Event, Exhibit Venue
-	NICE Event Venue	TIPD-ISTE	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	2,000,000.00	2,000,000.00	0.00	NICE Event Venue
-	NIW Venue	TIPD-ISTE	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	4th Qtr	4th Qtr	GoP	1,000,000.00	1,000,000.00	0.00	NIW Venue
-	Hotel Accommodation, NSTW Event	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	100,000.00	100,000.00	0.00	Hotel Accommodation, NSTW Event
-	Hotel Accommodation, NICE Event	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	200,000.00	200,000.00	0.00	Hotel Accommodation, NICE Event
-	Food for the meetings/ingress/egress	TIPD-ISTE	NO	NP-53.9 - Small Value Procurement	Jan to December	N/A	Jan to December	Jan to December	GoP	50,000.00	50,000.00	0.00	Food for the meetings/ingress/egress
-	Voice-over (VO) Artist Services	TIPD-ACU-n	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Qtr	3rd Qtr	GoP	20,000.00	20,000.00	0.00	Voice-over (VO) Artist Services

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Video Editing Service (100K for Culminating and 60k for post-prod)	TIPD-ACU-n	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Qtr	3rd Qtr	GoP	160,000.00	160,000.00	0.00	Video Editing Service (100K for Culminating and 60k for post-prod)
-	Event Stylist	TIPD-ACU-n	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Qtr	3rd Qtr	GoP	300,000.00	300,000.00	0.00	Event Stylist
-	Printing expenses (brochures, tarpaulin, banners, etc.) for Call for Proposals and Technopreneurship Program	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	1st Qtr & 3rd QTr	N/A	1st Qtr & 3rd QTr	1st Qtr & 3rd QTr	GoP	27,000.00	27,000.00	0.00	Printing expenses (brochures, tarpaulin, banners, etc.) for Call for Proposals and Technopreneurship Program
-	Printing expense for Culminating Activity	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	69,000.00	69,000.00	0.00	Printing expense for Culminating Activity
-	Venue Rental (writeshops)	TIPD-ACU-n	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Qtr	1st Qtr	GoP	72,900.00	72,900.00	0.00	Venue Rental (writeshops)
-	Venue Rental (culminating activity)	TIPD-ACU-n	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Qtr	3rd Qtr	GoP	102,700.00	102,700.00	0.00	Venue Rental (culminating activity)
-	Postage / Delivery of tokens	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	10,000.00	10,000.00	0.00	Postage / Delivery of tokens
-	Social Media advertisement Boosting	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr	1st Qtr	GoP	90,000.00	90,000.00	0.00	Social Media advertisement Boosting
-	Subscription to Google Ads	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Qtr	3rd Qtr	GoP	53,869.00	53,869.00	0.00	Subscription to Google Ads
-	Tokens (for Influencers, Facilitators, PR partners) for writeshops and call for proposals	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	12,000.00	12,000.00	0.00	Tokens (for Influencers, Facilitators, PR partners) for writeshops and call for proposals
-	Tokens for culminating activity	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	32,000.00	32,000.00	0.00	Tokens for culminating activity
-	Creative asset subscription	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	22,800.00	22,800.00	0.00	Creative asset subscription
-	Design platform subscription	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	4,788.00	4,788.00	0.00	Design platform subscription
-	Visual organizer subscription	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	10,080.00	10,080.00	0.00	Visual organizer subscription
-	Google Drive storage	TIPD-ACU-n	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	5,748.00	5,748.00	0.00	Google Drive storage

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Rental and Other MOOE	TIPD-ACU-n	NO	NP-53.9 - Small Value Procurement	2nd QTr	N/A	2nd QTr	2nd QTr	GoP	90,400.00	90,400.00	0.00	Rental and Other MOOE
-	Note taking app/ Story board/ Visual project management designed for creatives (Subscription)	TIPD-ACU-i	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	10,800.00	10,800.00	0.00	Note taking app/ Story board/ Visual project management designed for creatives (Subscription)
-	graphic design / photo lay-out application (Subscription)	TIPD-ACU-i	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	4,200.00	4,200.00	0.00	graphic design / photo lay-out application (Subscription)
-	Gmail additional storage (technicom gmail) (Subscription)	TIPD-ACU-i	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	6,000.00	6,000.00	0.00	Gmail additional storage (technicom gmail) (Subscription)
-	Gmail additional storage (ACU-I gmail) (Subscription)	TIPD-ACU-i	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	6,000.00	6,000.00	0.00	Gmail additional storage (ACU-I gmail) (Subscription)
-	Tarpaulin Printing	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	840.00	840.00	0.00	Tarpaulin Printing
-	Printing of Logo (tote bag)	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	1st Qtr - 2nd Qtr	N/A	1st Qtr - 2nd Qtr	1st Qtr - 2nd Qtr	GoP	3,600.00	3,600.00	0.00	Printing of Logo (tote bag)
-	Roll-up banner	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	3,000.00	3,000.00	0.00	Roll-up banner
-	Brochure, Souvenir Program (NEDA Event)	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	14,910.00	14,910.00	0.00	Brochure, Souvenir Program (NEDA Event)
-	Brochure, Souvenir Program (Culminating Activity)	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	97,650.00	97,650.00	0.00	Brochure, Souvenir Program (Culminating Activity)
-	Invitation Card	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	30,000.00	30,000.00	0.00	Invitation Card
-	LED Wall & Floor rental	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	150,000.00	150,000.00	0.00	LED Wall & Floor rental
-	Venue (Culminating Event)	TIPD-ACU-i	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Qtr	3rd Qtr	GoP	250,000.00	250,000.00	0.00	Venue (Culminating Event)
-	Venue (NCR Writeshop)	TIPD-ACU-i	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Qtr	1st Qtr	GoP	132,000.00	132,000.00	0.00	Venue (NCR Writeshop)
-	Venue (Catanduanes Writeshop)	TIPD-ACU-i	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Qtr	2nd Qtr	GoP	100,500.00	100,500.00	0.00	Venue (Catanduanes Writeshop)

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Veue (Baguio Writeshop)	TIPD-ACU-i	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st Qtr	1st Qtr	GoP	87,075.00	87,075.00	0.00	Venue (Baguio Writeshop)
-	Social Media Boosting	TIPD-ACU-i	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	2nd QTr to 4th Qtr	2nd QTr to 4th Qtr	GoP	180,000.00	180,000.00	0.00	Social Media Boosting
-	Emcee/Host	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Qtr	3rd Qtr	GoP	30,000.00	30,000.00	0.00	Emcee/Host
-	Sounds and Lights	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	60,000.00	60,000.00	0.00	Sounds and Lights
-	Videographer	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	3rd Qtr	3rd Qtr	GoP	70,000.00	70,000.00	0.00	Videographer
-	Video Production and Editing Service for Regional Proposal Writeshops	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	2nd Qtr	2nd Qtr	GoP	184,400.00	184,400.00	0.00	Video Production and Editing Service for Regional Proposal Writeshops
-	Video Production and Video Editing of Explainer Video	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	85,000.00	85,000.00	0.00	Video Production and Video Editing of Explainer Video
-	Video Production and Editing Service	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	30,000.00	30,000.00	0.00	Video Production and Editing Service
-	Graphic artist	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	150,000.00	150,000.00	0.00	Graphic artist
-	Artist/ Speaker	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	10,000.00	10,000.00	0.00	Artist/ Speaker
-	Writer	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	70,000.00	70,000.00	0.00	Writer
-	Artists	TIPD-ACU-i	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr	1st Qtr	GoP	50,000.00	50,000.00	0.00	Artists
-	Hotel Accomodation of Participants (Zamboanga Writeshop)	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	12,000.00	12,000.00	0.00	Hotel Accomodation of Participants (Zamboanga Writeshop)
-	Courier services	TIPD-ACU-i	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	10,000.00	10,000.00	0.00	Courier services
-	Creative Softwares (Video, Photo, Graphics, etc.)	TAPI-OD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	3rd Qtr	3rd Qtr	GoP	120,000.00	120,000.00	0.00	Creative Softwares (Video, Photo, Graphics, etc.)

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Video Conferencing Subscription	TAPI-OD	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	45,000.00	45,000.00	0.00	Video Conferencing Subscription
-	TAPI 2023 Annual Report Printing	TAPI-OD	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	200,000.00	200,000.00	0.00	TAPI 2023 Annual Report Printing
-	DOST-TAPI NewsBits Issue Vol.5 No. 6	TAPI-OD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 2nd Qtr	N/A	1st Qtr to 2nd Qtr	1st Qtr to 2nd Qtr	GoP	7,000.00	7,000.00	0.00	DOST-TAPI NewsBits Issue Vol.5 No. 6
-	DOST-TAPI NewsBits Issue Vol.6 No. 2	TAPI-OD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 2nd Qtr	N/A	1st Qtr to 2nd Qtr	1st Qtr to 2nd Qtr	GoP	7,000.00	7,000.00	0.00	DOST-TAPI NewsBits Issue Vol.6 No. 2
-	Venue for TAPI Planning Workshop	TAPI-OD	NO	NP-53.10 Lease of Real Property and Venue	1st QTr	N/A	1st QTr	1st QTr	GoP	300,000.00	300,000.00	0.00	Venue for TAPI Planning Workshop
-	Local Travel Expense	TAPI-OD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	80,000.00	80,000.00	0.00	Local Travel Expense
-	Printing of brochures	GAD	NO	NP-53.9 - Small Value Procurement	1st QTr	N/A	1st QTr	1st QTr	GoP	40,000.00	40,000.00	0.00	Printing of brochures
-	Printing of magazine	GAD	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	200,000.00	200,000.00	0.00	Printing of magazine
-	Printing of Tarp	GAD	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	1,000.00	1,000.00	0.00	Printing of Tarp
-	Tokens for Resource Speaker/Prizes for Webinar	GAD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	50,000.00	50,000.00	0.00	Tokens for Resource Speaker/Prizes for Webinar
-	Other professional expense/consultancy	GAD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	100,000.00	100,000.00	0.00	Other professional expense/consultancy
-	Film Rental	GAD	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	25,000.00	25,000.00	0.00	Film Rental
-	Catering Service/Food (meetings)	GAD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	24,000.00	24,000.00	0.00	Catering Service/Food (meetings)
-	Food Catering (organization-focused activities)	GAD	NO	NP-53.9 - Small Value Procurement	1st Qtr & 4th Qtr	N/A	1st Qtr & 4th Qtr	1st Qtr & 4th Qtr	GoP	163,800.00	163,800.00	0.00	Food Catering (organization-focused activities)
-	Transportation and Delivery Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	1st Qtr & 4th Qtr	N/A	1st Qtr & 4th Qtr	1st Qtr & 4th Qtr	GoP	5,000.00	5,000.00	0.00	Transportation and Delivery Expenses

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Subscription Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	1st Qtr & 4th Qtr	N/A	1st Qtr & 4th Qtr	1st Qtr & 4th Qtr	GoP	100,000.00	100,000.00	0.00	Subscription Expenses
-	Advertising Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	1st Qtr to 3rd Qtr	N/A	1st Qtr to 3rd Qtr	1st Qtr to 3rd Qtr	GoP	30,000.00	30,000.00	0.00	Advertising Expenses
-	Printing and Publication Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	4th Qtr	N/A	4th Qtr	4th Qtr	GoP	10,000.00	10,000.00	0.00	Printing and Publication Expenses
-	Rent Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	1st Qtr to 2nd Qtr	N/A	1st Qtr to 2nd Qtr	1st Qtr to 2nd Qtr	GoP	35,000.00	35,000.00	0.00	Rent Expenses
-	Representation Expenses	IDD-TECHNIC OM	NO	NP-53.9 - Small Value Procurement	1st Qtr to 2nd Qtr	N/A	1st Qtr to 2nd Qtr	1st Qtr to 2nd Qtr	GoP	20,000.00	20,000.00	0.00	Representation Expenses
-	Travel (Local) - Monitoring visits/validation	IDD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	400,000.00	400,000.00	0.00	Travel (Local) - Monitoring visits/validation
-	Travel (Foreign) for Training	IDD	NO	NP-53.9 - Small Value Procurement	2nd & 3rd Qtr	N/A	2nd & 3rd Qtr	2nd & 3rd Qtr	GoP	100,000.00	100,000.00	0.00	Travel (Foreign) for Training
-	Postage and Courier Services	IDD	NO	Direct Contracting	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	35,000.00	35,000.00	0.00	Postage and Courier Services
-	Services of IP Firms for IPRAP	IDD	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	11,050,000.00	11,050,000.00	0.00	Services of IP Firms for IPRAP
-	IP commercialization database subscriptions	IDD	NO	Competitive Bidding	2nd Qtr	2nd Qtr	2nd Qtr	2nd Qtr	GoP	6,000,000.00	6,000,000.00	0.00	IP commercialization database subscriptions
-	Subscription to Patent Search databases	IDD	NO	Competitive Bidding	2nd Qtr	2nd Qtr	2nd Qtr	2nd Qtr	GoP	2,800,000.00	2,800,000.00	0.00	Subscription to Patent Search databases
-	One Year Government Web Hosting and maintenance Support for DOST Portfolio Website with Unlimited SSL	IDD	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	350,000.00	350,000.00	0.00	One Year Government Web Hosting and maintenance Support for DOST Portfolio Website with Unlimited SSL
-	Guidelines Publications	IDD	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	25,000.00	25,000.00	0.00	Guidelines Publications
-	Meals expenses (Representation/Meetings)	IDD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	269,975.00	269,975.00	0.00	Meals expenses (Representation/Meetings)
-	Online Video Conferencing Meetings	IDD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	42,000.00	42,000.00	0.00	Online Video Conferencing Meetings

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Subscription to Intellectual Property (IP) Valuation Database	IDD	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	306,252.00	306,252.00	0.00	Subscription to Intellectual Property (IP) Valuation Database
-	Repair and Maintenance of Copier, magnetic lock doors, other equipment	IDD	NO	NP-53.9 - Small Value Procurement	2nd Qtr	N/A	2nd Qtr	2nd Qtr	GoP	22,500.00	22,500.00	0.00	Repair and Maintenance of Copier, magnetic lock doors, other equipment
-	Online Law Library Subscription Services	OD-Legal	NO	NP-53.9 - Small Value Procurement	3rd Qtr	N/A	3rd Qtr	3rd Qtr	GoP	8,000.00	8,000.00	0.00	Online Law Library Subscription Services
-	Appraisal Services	OD-Legal	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	2nd & 3rd Qtr	N/A	2nd & 3rd Qtr	2nd & 3rd Qtr	GoP	200,000.00	200,000.00	0.00	Appraisal Services
-	Publication Fee	OD-Legal	NO	Direct Contracting	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	140,000.00	140,000.00	0.00	Publication Fee
-	Trainings	FAD-HR	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	500,000.00	500,000.00	0.00	Trainings
-	Psychological Test/Examination Services	FAD-HR	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	50,000.00	50,000.00	0.00	Psychological Test/Examination Services
-	Bus Rental	FAD-HR	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	70,000.00	70,000.00	0.00	Bus Rental
-	Lease of Venue for the TAPI Team Building Activity	FAD-HR	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Qtr to 3rd QTr	2nd Qtr to 3rd QTr	GoP	500,000.00	500,000.00	0.00	Lease of Venue for the TAPI Team Building Activity
-	Representation Expenses - In-House Trainings 1 to 4	FAD-HR	NO	NP-53.9 - Small Value Procurement	2nd Qtr to 4th Qtr	N/A	2nd Qtr to 4th Qtr	2nd Qtr to 4th Qtr	GoP	200,000.00	200,000.00	0.00	Representation Expenses - In-House Trainings 1 to 4
-	Goegle One 1-Year Subscription (200 GB)	FAD-MIS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	5,000.00	5,000.00	0.00	Google One 1-Year Subscription (200 GB)
-	Secondary Internet Service Provider Installation	FAD-MIS	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	50,000.00	50,000.00	0.00	Secondary Internet Service Provider Installation
-	Firewall Subscription Expenses	FAD-MIS	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	250,000.00	250,000.00	0.00	Firewall Subscription Expenses
-	RFID Subscription Services	FAD-Property	NO	Direct Contracting	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	240,000.00	240,000.00	0.00	RFID Subscription Services
-	Fuel, Fleet Card Services	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	517,920.00	517,920.00	0.00	Fuel, Fleet Card Services

Technology Application and Promotion Institute (TAPI) Indicative Annual Procurement Plan for FY 2024 - Non-CSE

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Consultancy Firm for the Structural Assessment and As Built Plan (Structural, Sanitary and Plumbing) of DOST-TAPI	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	200,000.00	200,000.00	0.00	Consultancy Firm for the Structural Assessment and As Built Plan (Structural, Sanitary and Plumbing) of DOST-TAPI
-	Land Survey (Relocation survey) for Arambulo lot	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr	N/A	1st Qtr	1st Qtr	GoP	50,000.00	50,000.00	0.00	Land Survey (Relocation survey) for Arambulo lot
-	Repair and maintenance/Building	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	500,000.00	500,000.00	0.00	Repair and maintenance/Building
-	Land and Land Improvement	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	200,000.00	200,000.00	0.00	Land and Land Improvement
-	Corrective and Preventive Maintenance of DOST-TAPI vehicle	FAD-Property	NO	Direct Contracting	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	400,000.00	400,000.00	0.00	Corrective and Preventive Maintenance of DOST-TAPI vehicle
-	Corrective and Preventive Maintenance of Office Equipment	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	250,000.00	250,000.00	0.00	Corrective and Preventive Maintenance of Office Equipment
-	PROCUREMENT OF DOST-TAPI SECURITY SERVICES FOR CY 2024	FAD-Property	YES	Competitive Bidding	4th Qtr	4th Qtr	4th Qtr	4th Qtr	GoP	1,540,489.32	1,540,489.32	0.00	PROCUREMENT OF DOST-TAPI SECURITY SERVICES FOR CY 2024
-	PROCUREMENT OF DOST-TAPI JANITORIAL AND MAINTENANCE SERVICES for 2024	FAD-Property	YES	Competitive Bidding	4th Qtr	4th Qtr	4th Qtr	4th Qtr	GoP	1,444,298.40	1,444,298.40	0.00	PROCUREMENT OF DOST-TAPI JANITORIAL AND MAINTENANCE SERVICES for 2024
-	Pest Control Services for CY 2024	FAD-Property	NO	NP-53.9 - Small Value Procurement	1st Qtr to 4th Qtr	N/A	1st Qtr to 4th Qtr	1st Qtr to 4th Qtr	GoP	60,000.00	60,000.00	0.00	Pest Control Services for CY 2024
Total										52,358,158.72	52,358,158.72	0.00	

Prepared by:


REENA B. ATIENZA
 BAC Secretariat


Recommending Approval:


ATTY. ALDRITZ IGNACIO P. JURADO III
 BAC Chairperson

Approved by:

ATTY. MARION IVY D. DECENA
 Director and Head of Procuring Entity (HoPE)

By Authority:


CAEZAR ANGELITO E. ARCEO
 Chief SRS, IDD and
 Officer-in-Charge, DOST-TAPI